

HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

INFORMATION FOR CANDIDATES

(For the post of Manager (Legal))

Advt. No. : 12 (1)

Date of Publication: 28.03.2016

Closing date: 27.04.2016

The Commission invites online applications for recruitment to one permanent post of **Manager (Legal) 'Group-A' (Unreserved) in Haryana State Warehousing Corporation.**

1. Closing date for the submission of applications online : **27.04.2016**
 2. Closing date for deposit of application fees in all branches of State bank of India & State Bank of Patiala. : **02.05.2016**
 3. Closing date for receiving printed application form alongwith documents in support of the claim in Commission's office: **10.05.2016 upto 05:00 P.M.** and for the applicants from Forward Remote Areas i.e. States/Union Territories of North-East Region, Lakshadweep, Andaman and Nicobar Islands, Sikkim, Ladakh Region of Jammu & Kashmir and Pangi Sub-Division of Himachal Pradesh:- **16.05.2016 upto 05.00 P.M.**
 4. No. of posts alongwith reservation of posts are subject of any variation. If there is any variation, the candidates will be informed through announcement displayed on Commission's website.
 5. **Essential Qualifications:**
 - (i) Graduate alongwith LLB (Professional) in 1st division with 10 years enrollment as an advocate and having experience in handling legal matters in public sector undertaking/banks.
 - (ii) Knowledge of Hindi/Sanskrit upto Matric standard or Hindi as one of the subject in Higher Education.
- Note:- The experience will only be counted after acquiring the basic minimum qualification.**
6. **Scale of Pay:** Rs. 15600-39100 + Grade Pay Rs. 6000/-
 7. **Age:** A Candidate should not be below 35 years and not more than 45 years age as on **27.04.2016** (Closing Date).
 - (i) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 10 years for the Scheduled Castes/Backward Classes candidates and 5 years for General Category candidates.

8. **Application Fees:** - The online application fees which is payable at all branches of State Bank of Patiala & State Bank of India is as under:-

Sr. No.	Categories of candidates	Fees
1	(i) For Male candidates of General category including Dependent Son of Ex-Servicemen of Haryana. (ii) For Male candidates of General and all reserved categories of other States.	Rs. 500/-
2	For Female candidates of all (General and reserved) categories of all states.	Rs. 125/-
3	For Male candidates of SC / BC/ EBP (GC) / ESM categories of Haryana only.	Rs. 125/-
4	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	NIL

Note: **Procedure for deposit of Fee:-** Candidates are advised to take print out of application form and fee Challan and please deposit the fee in any branch of State Bank of Patiala & State Bank of India after 48 hours of filling online Application and Challan generation before **27.04.2016**.

9. The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Haryana Govt. by the direct recruitment.

10. **Duties:-** To attend legal matters of the Corporation.

11. **Place of Posting:-** Haryana State Warehousing Corporation, Bays No. 15-18, Sector-2, Head Office, Panchkula.

12. Accommodation of the corporation at normal license fee in Sector-14, Panchkula will be provided subject to availability.

13. The persons appointed will be probation for two years. If the work & conduct of the officer is not found satisfactory during probation period, the appointment is terminated without any notice.

14. The Pension is sanctioned by New Pension Scheme (applicable w.e.f 01.01.2006).

15. The selected candidates must be prepared to join duty immediately after selection.

Note (A): Online application form and its printed copy must be reached in Commission's office on or before the specified date and time otherwise the same will be straightaway rejected without entering into any further correspondence.

Note (B): The eligibility of candidates with regard to age, qualifications and experience is to be determined on **27.04.2016** (Closing Date).

Note (C): The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of

qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.

Note (D): The candidates are strongly advised to apply online well in time without waiting for last date of submission of online application. The printed copies of the online forms are required. No offline application form will be accepted by the office.

Note (E): The candidates of reserved categories who are applying for the above post of unreserved category should fulfill all the eligibility conditions i.e. age, qualification and experience as meant for unreserved category candidates except fees.

General Clarifications:-

1. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies and all the applications received after the closing date will be rejected outrightly.
2. In order to be eligible for applying for the post, a candidate should be:-
 - a) a citizen of India, or
 - b) a citizen of Nepal, or
 - c) a subject of Bhutan, or
 - d) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently setting in India, or
 - e) A person of Indian origins who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been given by the Government.

Note: Detailed instructions for filling the online application forms and deposition of fees are available on the website www.hpsc.gov.in or www.hpsconline.in for any Guidance/Information/Clarification regarding the online filling of the forms the applicants can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM.

For more Guidance/Information/Clarification regarding deposit of fees, the applicants can call at State Bank of India, Sector-10, Panchkula, Haryana, Helpline No. +91-0172-4569042 & State Bank of Patiala, Sector-8, Panchkula, Helpline No. +91-0172-2584414.

Date: 16.03.2016

**Secretary
Haryana Public Service Commission
Panchkula**

HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

INFORMATION FOR CANDIDATES

For the post of Editor (Class-II) (SC-1) in Labour Department

Advt. No. : 12 (2)

Date of Publication: 28.03.2016

Closing date: 27.04.2016

The Commission invites online application forms recruitment to one temporary post of Editor (Class-II) (SC-1) in Labour Department, Haryana. For more information log on <http://hpsc.gov.in> or www.hpsconline.in.

1. Closing date for the submission of applications online : **27.04.2016**
2. Closing date for deposit of application fees in all branches : **02.05.2016**
of State bank of India & State Bank of Patiala.
3. Closing date for receiving printed application form alongwith documents in support of the claim in Commission's office: **10.05.2016 upto 05:00 P.M.** and for the applicants from Forward Remote Areas i.e. States/Union Territories of North-East Region, Lakshadweep, Andaman and Nicobar Islands, Sikkim, Ladakh Region of Jammu & Kashmir and Pangi Sub-Division of Himachal Pradesh:- **16.05.2016 upto 05.00 P.M.**
4. No. of posts alongwith reservation of posts are subject of any variation. If there is any variation, the candidates will be informed through announcement displayed on Commission's website.

For more information log on <http://hpsc.gov.in> or www.hpsconline.in

5. Essential Qualifications

- (i) Graduate with Economics or Public Administration or Sociology or Commerce or three years professional LLB degree with Labour Laws as one of the subject.
 - (ii) Degree in Journalism from any recognized University.
 - (iii) Knowledge of Hindi/Sanskrit upto Matric standard or Hindi as one of the subject in Higher Education.
6. **Scale of Pay** : Pay Band 2 : Rs. 9300-34800 + 4200 GP.
 7. **Age**: A Candidate should not below 21 years and not more than 42 years as on closing date i.e **27.04.2016**.
 - (a) Upper age limit is relaxable upto 5 years for the candidates belonging to SC Category of Haryana where the post is reserved.
 - (b) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 10 years for the Scheduled Castes.

The application can be submitted online only.

8. **Application Fees:** The online application fees which is payable at all branches of State Bank of Patiala and State Bank of India, is as under:-

S.No.	Categories of Candidates	Fees
1.	For Male/Female candidates of SC category of Haryana only.	Rs. 125/-
2.	For Physically Handicapped candidates (SC Category) (with at least 40% disability) of Haryana only.	Nil

Procedure for deposit of Fee :-

Candidates are advised to take print out of the application form and fee Challan and deposit the fee in any branch of State Bank of India and State Bank of Patiala after 48 hours of filling online application and Challan generation before **27.04.2016**.

The candidates are advised to read the “instructions” carefully before applying online. Incomplete and without prescribed fee online application forms will be rejected straight way and no correspondence will be entertained in this regard by the Commission.

9. Candidates serving under Union Government or other State Government will not be entitled to any benefit of their past service except in case of their appointment under the Haryana Govt. by direct recruitment.

General Clarifications:-

1. The eligibility of candidates with regard to age, qualifications and experience etc. will be determined as on 27.04.2016 (**Closing date**).
2. *The prescribed essential qualifications & experience are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.*

Incomplete Application Form will be straightway rejected without entering into any correspondence.
3. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies and all the applications received after the closing date will be rejected outrightly
4. The candidates are at liberty to make any correspondence, if they so desire, with the Commission through online mode only.
5. **The submission of the online application form as well as printed copies by the specified date/time is must and failure to do so will result in rejection of the candidature straightway and no representation will be entertained in this regard.**

Note: Detailed instructions for filling the online application form and deposition of fee are available on the website www.hpsc.gov.in or www.hpsconline.in for any Guidance /Information/Clarification regarding the online filling of the form the applicant can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM.

For Guidance/Information/Clarification regarding deposit of fees, the applicant can call at State Bank of India, Sector-10, Panchkula (Haryana) Helpline No. +91-172-4569042 and State Bank of Patiala, Sector -8, Panchkula Helpline No. +91-172-2584414.

Date: 16.03.2016

**Secretary
Haryana Public Service Commission
Panchkula**

HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

INFORMATION FOR CANDIDATES

For the Post of Assistant Labour Commissioner in Labour Department

Advt. No. : 12 (3)

Date of Publication: 28.03.2016

Closing date: 27.04.2016

The Commission invites online application forms for recruitment to four temporary posts of Assistant Labour Commissioner (Gen-3, SC-1) in Labour Department, Haryana. For more information log on <http://hpsc.gov.in> or www.hpsconline.in.

1. Closing date for the submission of applications online : **27.04.2016**
2. Closing date for deposit of application fees in all branches : **02.05.2016**
of State bank of India & State Bank of Patiala.
3. Closing date for receiving printed application form alongwith documents in support of the claim in Commission's office: **10.05.2016 upto 05:00 P.M.** and for the applicants from Forward Remote Areas i.e. States/Union Territories of North-East Region, Lakshadweep, Andaman and Nicobar Islands, Sikkim, Ladakh Region of Jammu & Kashmir and Pangi Sub-Division of Himachal Pradesh:- **16.05.2016 upto 05.00 P.M.**
4. No. of posts alongwith reservation of posts are subject of any variation. If there is any variation, the candidates will be informed through announcement displayed on Commission's website.

For more information log on <http://hpsc.gov.in> or www.hpsconline.in

Essential Qualifications

- (i) Law Graduate with labour laws as one of the subjects from any recognized University or Institution.
 - (ii) Knowledge of Hindi/Sanskrit upto Matric standard or Hindi as one of the subject in Higher Education.
5. **Scale of Pay** : Pay Band 2 : Rs. 9300-34800 + 4200 GP.
 6. **Age**: A Candidate should not below 21 years and not more than 42 years as on closing date i.e **27.04.2016**.
 - (a) Upper age limit is relaxable upto 5 years for the candidates belonging to SC Category of Haryana where the post is reserved.

- (b) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 10 years for the Scheduled Castes and 5 years for general category candidates.
- (c) The upper age limit is also relaxable upto **45 years** for:
- (i) Unmarried women candidates of Haryana only as per Govt. instructions.
 - (ii) Wives of disabled Ex-servicemen with disability between 20% to 50% and widows of those ex-servicemen who killed in action.
 - (iii) Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion; wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with her application, an affidavit to the effect that she has been deserted by her husband and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislatures, Local Bodies including Panchayats and the Bar Association where however, a woman who has re-married she would not be eligible for the above concession in the matter of age.

The application can be submitted online only.

7. **Application Fees:** The online application fees which is payable at all branches of State Bank of Patiala and State Bank of India, is as under:-

S.No.	Categories of Candidates	Fees
1.	(i) For Male Candidates of General Category including Dependent Sons of Ex-Servicemen of Haryana. (ii) For Male candidates of all reserved categories of other States.	Rs. 500/-
2.	For Female candidates of all (General and Reserved) categories of all states.	Rs. 125/-
3.	For Male candidates of SC/ BC/EBP (Gen.) / ESM categories of Haryana only.	Rs. 125/-
4.	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	Nil

Procedure for deposit of Fee :-

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