BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

## INFORMATION FOR CANDIDATES

For the Post of Superintendent Legal (Class-II) (unreserved) Advt. No. 2, Category No. 1

Advt. No. 2 Date of Publication: 10.09.2015

The Commission invites online applications for recruitment to 01 temporary post of **Superintendent Legal (Class-II) (unreserved) in Law & Legislative Department**, Haryana.

- a. Closing date for the submission of applications online : **09.10.2015**
- b. Closing date for deposit of cost of application form including
  Examination fees in all branches of State bank of India &
  State Bank of Patiala.
  : 15.10.2015 up to 4:00 PM.
- c. Closing date for receiving printed application form alongwith documents in support of the claim in Commission's office: **26.10.2015 upto 05:00 P.M.** and for the applicants from Forward Remote Areas i.e. States/Union Territories of North–East Region, Lakshadweep, Andaman and Nicobar Islands, Sikkim, Ladakh Region of Jammu & Kashmir and Pangi Sub-Division of Himachal Pradesh:- **05.11.2015 upto 05.00 P.M.**
- d. No. of posts alongwith reservation of posts are subject of any variation. If there is any variation, the candidates will be informed through announcement displayed on Commission's website.

# 1. Essential Qualifications: -

- i. B.A. L.L.B.
- ii. Knowledge of Hindi or Sanskrit upto Matric Standard or Higher.
- iii. Who has handled an assignment involving legal work for a period of not less than ten years;

OR

- iv. Has practiced at the bar for a period of not less than five years
- 2. **Scale of Pay:** Rs. 9300-34800 + Rs. 4600/- Grade Pay.
- 3. **Age:** A Candidate should not be below 18 years and not more than 42 years age as on **09.10.2015.**

- (i) Upper age limit is relaxable upto 45 years for the candidates belonging to the following categories:
  - a) Unmarried female candidates of Haryana State Only.
  - b) Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion; wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with her application, an affidavit to the effect that she has been deserted by her husband and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislatures, Local Bodies including Panchayats and the Bar Association where however, a woman who has re-married she would not be eligible for the above concession in the matter of age.
- (ii) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 10 years for the Scheduled Castes/Backward Classes candidates and 5 years for General Category candidates.
- 4. **Application Fees:** The online application fees which is payable at all branches of State Bank of Patiala & State Bank of India is as under:-

Sr.	Categories of candidates	Fees
No.		
1	(i) For Male candidates of General category including Dependent Son of Ex-Servicemen of Haryana.	Rs. 500/-
	(ii) For Male candidates of General and all reserved categories of other States.	
2	For all Female candidates of General and reserved categories of Haryana and other states including female dependent of ESM of Haryana only.	Rs. 125/-
3	For Male & Female candidates of SC / BC/ SBC / EBP(GC) / ESM categories of Haryana only.	Rs. 125/-
4	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	NIL

**Note**: **Procedure for deposit of Fee**:- Candidates are advised to take print out of application form and fee Challan and please deposit the fee in any branch of State Bank of Patiala & State Bank of India after 48 hours of filling online Application and Challan generation before **15.10.2015**.

5. The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Haryana Govt. by the direct recruitment.

- 6. **Duties:-** To do routine work of legal matters.
- 7. **Place of Posting:** Chandigarh.
- 8. (i) No concession such as rent free quarter, light and water etc will be admissible (ii) The incumbent of the post will be eligible for promotion to higher post can be promoted as Codification and Publication Officer (English) or Assistant Legal Remembrancer.
- 9. This post is temporary. The persons appointed will be probation for two years. The appointment can be terminated without notice so long as he/she holds the post while on probation if he has been recruited by direct recruitment. In case of GPF and Contributory Provident Fund New defined Contribution Pension Scheme.
- **Note** (A): Online application form and its printed copy must be reached in Commission's office on or before the specified date and time otherwise the same will be straightaway rejected without entering into any further correspondence.
- **Note** (B): The eligibility of candidates with regard to age, qualifications and experience etc. is to be determined on **09.10.2015** (Closing Date).
- **Note** (C): The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.
- **Note (D):** The selected candidate must be prepared to join duty immediately after selection.
- **Note** (E): The candidates are strongly advised to apply online well in time without waiting for last date of submission of online application. The printed copies of the online forms are required. No offline application form will be accepted by the office.
- **Note** (**F**): The candidates of reserved categories who are applying for the above post of unreserved category should fulfill all the eligibility conditions i.e. age, qualification, experience etc. as meant for unreserved category candidates except fees.

#### **General Clarifications:-**

- 1. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies and all the applications received after the closing date will be rejected outrightly.
- 2. In order to be eligible for applying for the post, a candidate should be:-
- a) a citizen of India, or
- b) a citizen of Nepal, or
- c) a subject of Bhutan, or

d) A person of Indian origins who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been given by the Government.

Note: Detailed instructions for filling the online application forms and deposition of fees are available on the website <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> or <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> for any Guidance /Information/Clarification regarding the online filling of the forms the applicants can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM.

For more Guidance/Information/Clarification regarding deposit of fees, the applicants can call at State Bank of India, Sector-10, Panchkula, Haryana, Helpline No. +91-0172-4569046 & State Bank of Patiala, Sector-8, Chandigarh, Helpline No. +91-0172-2584414

Dated: 07-09-2015 Secretary
Haryana Public Service Commission

Panchkula

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

## **INFORMATION FOR CANDIDATES**

For the Post of Principal, District Institute of Education & Training (DIETs)
Advt. No. 2, Category No. 2

Advt. No. 2 Date of Publication: 10.09.2015

The Commission invites online applications for recruitment to 7 posts of Principal, District Institute of Education & Training (DIETs) in Secondary Education Department, Haryana. The break up of posts is as under:-

Name of Post	No. of	Gen	SC of	BC (A)	BC (B)
	Posts		Hry.	of Hry.	of Hry.
Principal, District Institute of Education	07	02	03	01	01
& Training (DIETs) in Secondary					
Education Department, Haryana.					

- a. Closing date for the submission of applications online : **09.10.2015**
- b. Closing date for deposit of cost of application form including
  Examination fees in all branches of State bank of India &
  State Bank of Patiala.
  : 15.10.2015 up to 4:00 PM.
- c. Closing date for receiving printed application form alongwith documents in support of the claim in Commission's office: **26.10.2015 upto 05:00 P.M.** and for the applicants from Forward Remote Areas i.e. States/Union Territories of North–East Region, Lakshadweep, Andaman and Nicobar Islands, Sikkim, Ladakh Region of Jammu & Kashmir and Pangi Sub-Division of Himachal Pradesh:- **05.11.2015 upto 05.00 P.M.**
- d. No. of posts alongwith reservation of posts are subject of any variation. If there is any variation, the candidates will be informed through announcement displayed on Commission's website.

## 1. Essential Qualifications: -

- a) Master degree from a recognized University in any school teaching subject with 55% marks.
- b) B.Ed/M.Ed with 55% marks from a recognized University.
- c) 8 years teaching experience as Associate Professor/Assistant Professor, out of which 5 years teaching experience in a Teacher Training Institute (School Education) in the pay band and grade pay of the post of Associate Professor/ Assistant Professor, as the case may be; 2 years experience in supervisory/administrative capacity in an educational institution not below the rank of Deputy District Education Officer or Block Education Officer;

- d) Well conversant in IT skills and should have effective use of new technologies as tools for learning;
- e) Hindi/Sanskrit upto Matric Standard or Higher Education;
- f) Consistent good academic record.
- 2. **Scale of Pay:** Rs. 37400-67000+GP 10000
- 3. **Age:** A Candidate should not be below 18 years and not more than 42 years age as on **09.10.2015** (Closing Date)
  - (a) Five year relaxation in upper age limit for SC & BC of Haryana Only.
  - (b) Upper age limit is relaxable upto 45 years for the candidates belonging to the following categories:
    - i. Unmarried female candidates of Haryana State Only.
    - ii. Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion; wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with her application, an affidavit to the effect that she has been deserted by her husband and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislatures, Local Bodies including Panchayats and the Bar Association where however, a woman who has re-married she would not be eligible for the above concession in the matter of age.
  - (c) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 10 years for the Scheduled Castes/Backward Classes candidates and 5 years for General Category candidates.
- 4. **Application Fees:** The online application fees which is payable at all branches of State Bank of Patiala & State Bank of India is as under:-

Sr. No.	Categories of candidates	Fees
1	<ul> <li>(i) For Male candidates of General category including Dependent Son of Ex-Servicemen of Haryana.</li> <li>(ii) For Male candidates of General and all reserved categories of other States.</li> </ul>	Rs. 500/-
2	For all Female candidates of General and reserved categories of Haryana and other states including female dependent of ESM of Haryana only.	Rs. 125/-
3	For Male & Female candidates of SC / BC/ SBC / EBP(GC) / ESM categories of Haryana only.	Rs. 125/-
4	For all Physically Handicapped candidates (with at least 40% disability)	NIL

categories of Haryana only.

Note:

**Procedure for deposit of Fee:**- Candidates are advised to take print out of application form and fee Challan and please deposit the fee in any branch of State Bank of Patiala & State Bank of India after 48 hours of filling online Application and Challan generation before **15.10.2015**.

- 5. The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Haryana Govt. by the direct recruitment.
- 6. **Duties:-** Teaching and Supervision.
- 7. **Place of Posting:** Anywhere in the State.
- 8. (i) Any special concession such as rent free quarter, light and water etc will not be admissible.
- 9. This post is temporary. The persons appointed will be probation for two years but can be extended by the Govt. The appointment can be terminated by giving one month notice either side of the official already. Govt. Service is holding is to be reserved the original post.
  - **Note (A):** Online application form and its printed copy must be reached in Commission's office on or before the specified date and time otherwise the same will be straightaway rejected without entering into any further correspondence.
  - Note (B): The eligibility of candidates with regard to age, qualifications and experience etc. is to be determined on 09.10.2015 (Closing Date) and the experience gained by a candidate after acquiring the minimum basis qualification(s).
  - **Note** (C): The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.
  - **Note (D):** The selected candidate must be prepared to join duty immediately after selection.
  - **Note** (**E**): The Haryana Govt. New Pension Scheme will be made applicable.
  - **Note (F):** The candidates are strongly advised to apply online well in time without waiting for last date of submission of online application. The printed copies of the online forms are required. No offline application form will be accepted by the office.

**Note** (G): The candidates of reserved categories who are applying for the above post of General Category should fulfill all the eligibility conditions i.e. age, qualification, experience etc. as meant for General Category candidates except fees.

#### **General Clarifications:-**

- 1. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies and all the applications received after the closing date will be rejected outrightly.
- 2. In order to be eligible for applying for the post, a candidate should be:
  - a) a citizen of India, or
  - b) a citizen of Nepal, or
  - c) a subject of Bhutan, or
  - d) A person of Indian origins who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been given by the Government.

Note: Detailed instructions for filling the online application forms and deposition of fees are available on the website <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> or <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> for any Guidance /Information/Clarification regarding the online filling of the forms the applicants can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM.

For more Guidance/Information/Clarification regarding deposit of fees, the applicants can call at State Bank of India, Sector-10, Panchkula, Haryana, Helpline No. +91-0172-4569046 & State Bank of Patiala, Sector-8, Chandigarh, Helpline No. +91-0172-2584414

Dated: 07-09-2015

Sd/-Secretary Haryana Public Service Commission Panchkula

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

## INFORMATION FOR CANDIDATES

For the Post of Deputy District Attorney (Group-'B') Advt. No. 2, Category No. 3

Advt. No. 2 Date of Publication: 10.09.2015

The Commission invites online applications for recruitment to the post of **Deputy District Attorney (Group-'B')** in **Prosecution Department, Haryana**. The break up of vacancies is as under:-

Name of Post	No. of Posts	Gen	PH (SC) of Hry.	SC of Hry.
Deputy District Attorney (Group-'B') in	04	02	01 (hearing	01
Prosecution Department, Haryana.			impairment)	

- a. Closing date for the submission of applications online : **09.10.2015**
- b. Closing date for deposit of cost of application form including Examination fees in all branches of State bank of India & State Bank of Patiala.
  : 15.10.2015 up to 4:00 PM.
- c. Closing date for receiving printed application form alongwith documents in support of the claim in Commission's office: **26.10.2015 upto 05:00 P.M.** and for the applicants from Forward Remote Areas i.e. States/Union Territories of North–East Region, Lakshadweep, Andaman and Nicobar Islands, Sikkim, Ladakh Region of Jammu & Kashmir and Pangi Sub-Division of Himachal Pradesh:- **05.11.2015 upto 05.00 P.M.**
- d. No. of posts alongwith reservation of posts are subject of any variation. If there is any variation, the candidates will be informed through announcement displayed on Commission's website.

## 1. Essential Qualifications: -

- a) Degree of Bachelor of Law from a recognized University.
- b) Who has practiced as an advocate or pleader at the bar for a period of not less than five years.
- c) Hindi or Sanskrit up to Matric Standard or Higher.
- 2. **Scale of Pay:** Pay Band -2-9300-34800+5400 Grade pay.

- 3. **Age:** A Candidate should not be below 27 years and not more than 42 years age as on **09.10.2015** (Closing Date).
  - (i) Five year relaxation in upper age limit for SC of Haryana Only.
  - (ii) Upper age limit is relaxable upto 45 years for the candidates belonging to the following categories:-
    - (a) Unmarried female candidates of Haryana State Only.
    - Women whose husbands have been ordered by civil/criminal (b) courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion; wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with her application, an affidavit to the effect that she has been deserted by her husband and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislatures, Local Bodies including Panchayats and the Bar Association where however, a woman who has re-married she would not be eligible for the above concession in the matter of age.
  - (iii) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 10 years for the Scheduled Castes/Backward Classes candidates and 5 years for General Category candidates.
  - 4. **Application Fees:** The online application fees which is payable at all branches of State Bank of Patiala & State Bank of India is as under:-

Sr.	Categories of candidates	Fees
No.		
1	(iii) For Male candidates of General category including	
	Dependent Son of Ex-Servicemen of Haryana.	Rs. 500/-
	(iv) For Male candidates of General and all reserved categories of	
	other States.	
2	For all Female candidates of General and reserved categories of	Rs. 125/-
	Haryana and other states including female dependent of ESM of	
	Haryana only.	
3	For Male & Female candidates of SC / BC/ SBC / EBP (GC) / ESM	Rs. 125/-
	categories of Haryana only.	
4	For all Physically Handicapped candidates (with at least 40%	NIL
	disability) categories of Haryana only.	

**Note:** Procedure for deposit of Fee: - Candidates are advised to take print out of application form and fee Challan and please deposit the fee in any branch of State Bank of Patiala & State Bank of India after 48 hours of filling online Application and Challan generation before **15.10.2015**.

- 5. The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Haryana Govt. by the direct recruitment.
- 6. **Duties: -** To conduct the state/criminal/civil cases in various courts and to tender legal advice on various departmental matters while posted in departments.
- 7. **Place of Posting:** Anywhere in the state.
- **Note (A):** Online application form and its printed copy must be reached in Commission's office on or before the specified date and time otherwise the same will be straightaway rejected without entering into any further correspondence.
- **Note (B):** The eligibility of candidates with regard to qualifications, age and exp. etc. is to be determined on **09.10.2015** (Closing Date).
- **Note** (C): The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.
- **Note (D):** The selected candidate must be prepared to join duty immediately after selection.
- **Note (E):** The candidates are strongly advised to apply online well in time without waiting for last date of submission of online application. The printed copies of the online forms are required. No offline application form will be accepted by the office.
- **Note** (**F**): The candidates of reserved categories who are applying for the above post of General Category should fulfill all the eligibility conditions i.e. age, qualification, experience etc. as meant for General Category candidates except fees.

## **General Clarifications:-**

- 1. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies and all the applications received after the closing date will be rejected outrightly.
- 2. In order to be eligible for applying for the post, a candidate should be:-

- a) a citizen of India, or
- b) a subject of Nepal, or
- c) a subject of Bhutan, or
- d) a Tibetan refugee who came over to India before the 1<sup>st</sup> day of January, 1962, with the intention of permanently settling in India; or
- e) A person of Indian origins who has migrated from Pakistan, Burma, Srilanka or any of the East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar), Zambia or Malawi, Zaire or Ethiopia with the intention of permanently settling in India:

Provided that a person belonging to any of the categories (b), (c) (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government

(2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or any other recruiting authority but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government.

Note: Detailed instructions for filling the online application forms and deposition of fees are available on the website <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> or <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> for any Guidance /Information/Clarification regarding the online filling of the forms the applicants can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM.

For more Guidance/Information/Clarification regarding deposit of fees, the applicants can call at State Bank of India, Sector-10, Panchkula, Haryana, Helpline No. +91-0172-4569046 & State Bank of Patiala, Sector-8, Chandigarh, Helpline No. +91-0172-2584072

Dated: 07-09-2015

Sd/-Secretary Haryana Public Service Commission Panchkula

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

#### INFORMATION FOR CANDIDATES

For the Post of Works Manager (Class-II) Advt. No. 2, Category No. 4

Advt. No. 2 Date of Publication: 10.09.2015

The Commission invites online applications for recruitment to 04 posts of Works Manager (Class-II) in Transport Department, Haryana. The break up of posts is as under:-

Sr. No.	Name of post	No. of Posts	Gen.	S.C of Hry.	ESM of Hry.
1.	Works Manager (Class-II) in Transport Department, Haryana.	04	01	02	01

Note 1: 2% reservation will be available to Freedom fighter/ their Children/Grand Children in case of non-availability of suitable Ex-Servicemen/Dependents of ESM/Backward Class.

For more information log on www.hpsc.gov.in or www.hpsconline.in.

a. Closing date for the submission of applications online : **09.10.2015** 

Closing date for deposit of cost of application form including
 Examination fees in all branches of State bank of India &
 State Bank of Patiala.
 : 15.10.20

: 15.10.2015 up to 4:00 PM.

- c. Candidates are not required to send hard copy of their online application forms or any other documents to the Commission. If any candidate sends hard copy of his/her online application form, the same will not be entertained by the Commission. However, the candidate can retain the hard copies of their online application form for their record.
- d. No. of posts alongwith reservation of posts are subject of any variation. If there is any variation, the candidates will be informed through announcement displayed on Commission's website.
- 1. **Essential Qualifications:-** Degree in Mechanical/Automobile Engineering from recognized University.

2. **Scale of Pay** : Rs. 9300-34800+ Rs. 4600/- Grade Pay

3. Age : 21 to 42 years as on 30.09.2015.

(a) Five years relaxation in upper age limit for SC of Haryana.

- (b) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 10 years for the Scheduled Castes/Backward Classes candidates and 5 years for General Category candidates.
- (c) The upper age limit is also relaxable upto <u>45 years</u> for:
  - (i) Unmarried women candidates of Haryana only as per Govt. instructions.
  - (ii) Wives of disabled Ex-servicemen with disability between 20% to 50% and widows of those ex-servicemen who killed in action.
  - (iii) Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion; wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with her application, an affidavit to the effect that she has been deserted by her husband and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislatures, Local Bodies including Panchayats and the Bar Association where however, a woman who has re-married she would not be eligible for the above concession in the matter of age.
  - (d) Upper age limit is also relaxable for a military personnel whether he joined military service rendered by him before or after the declaration of emergency to the extent of his military service added by three years provided he had rendered continuous military service for a period of not less than six months before his release and further provided that he had been released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency. A disabled military person is entitled to exclude from his age the period from the date he was disabled upto the date of his application or till the end of emergency i.e. 10-1-1968.
  - (e) The maximum age limit prescribed for appointment to any service or post may be relaxed in favour of disabled ex-servicemen (disability between 20% to 50%) to the extent of their military service added by three years. In respect of the wife/widow, the maximum age limit will be 45 years.

The existing reservation in respect of civil posts for ex-servicemen should be utilized as under:-

- (i) disabled ex-servicemen with disability between 20% to 50%.
- (ii) Upto two dependents of Service personnel killed/disabled beyond 50%.
- (iii) Other Ex-servicemen.

**Note:** Disabled ex-servicemen will mean ex-servicemen who, while serving in the Armed Forces of the Union, were disabled in operations against the enemy of in disturbed areas.

However, in case of non-availability of suitable Ex-Serviceman, their dependents (Wife/widow/sons/daughters) who fulfill all the conditions of eligibility i.e qualifications, age (age is relaxable in case of wives/widows) etc. prescribed for posts in question will also be considered on merit against the posts reserved for them and this entitlement is available to one dependent only.

The candidates claiming dependent of ex-servicemen must send the latest eligibility certificate issued by the Zila Sainik Board, Haryana (specifically indicating the name of post for which the candidate is applying) in support of their claim. None of the persons mentioned below shall fall within the definition of word "**Dependent of Ex-Servicemen**" in terms of Haryana Govt. letter No. 12/37/39-GSII dated 21.11.1980.

- (i) A persons may be working on an ad-hoc basis against the post advertised or somewhere else.
- (ii) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, bank balance etc.
- (ii) An unemployed person who is a member of the joint family may also contribute to the pool of the family income by lending help;
- (iv) A person who has already done his graduation and is doing post-graduation is getting merit scholarship for the studies;
- (v) A person who is a member of the Joint Hindu Family and remains dependent upon the Karta till there is partition in the family or he ceases to be member of the Joint Hindu Family and is obliged to pass on all his income to karta and draws money or his subsistence from the pool of the Joint Hindu Family with the consent of the Karta;
- (vi) A person who is member of the Joint Hindu Family is employed on ad-hoc basis but he is otherwise dependent on his father.

Note: As per Haryana Govt. letter No. 12/8/03-4GSII dated 1.12.2003, the income limit is Rs. 6000/- per month.

## The application can be submitted online only.

**4. Application Fees :** The online application fees which is payable at all branches of State Bank of Patiala and State Bank of India, is as under :-

S.No.	Categories of Candidates	Fees
1.	(i) For Male Candidates of General Category including	Rs. 500/-

	Dependent Sons of Ex-Servicemen of Haryana.  (ii) For Male candidates of all reserved categories of other States.	
2.	For Female candidates of all (General and Reserved) categories of all states.	Rs. 125/-
3.	For Male candidates of SC/ BC/ SBC/ EBP (Gen.) / ESM categories of Haryana only.	Rs. 125/-
4.	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	Nil

# Procedure for deposit of Fee:-

Candidates are advised to take print out of the application form and fee Challan and deposit the fee in any branch of State Bank of India and State Bank of Patiala after 48 hours of filling online application and Challan generation before **15.10.2015**.

The candidates are strictly advised to apply online well in time without waiting for last date of submission of online application. Eligibility with regards qualifications and other conditions if any will be determined as on last date of submission of application forms i.e. **09.10.2015** and age will be reckoned as on **30.09.2015**.

- 5. This post is temporary but likely to be continued. The persons appointed will be probation for two years. The appointment can be terminated, if in the opinion of the appointing authority, the work and conduct of a person during the period of probation is not satisfactory it may dispense with his services.
- 6. The selected candidates must be prepared to join duty immediately after selection.
- 7. Haryana Government New Pension Scheme 2006 will be made applicable.
- 8. **Duties : -** Maintenance & up-keep of fleet of Haryana Roadways.
- 9. **Place of Posting:** Anywhere within the state.
- 10. Candidates serving under Union Government or other State Government will not be entitled to any benefit of their past service except in case of their appointment under the Haryana Govt. by direct recruitment.

Note: The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.

## **General Clarifications:-**

- 1. The eligibility of candidates with regard to qualifications and experience etc. will be determined as on **09.10.2015** and age will be determined as on **30.09.2015**.
- 2. If suitable ESM category candidates are not available only then dependents of ESM will be considered against the posts reserved for ESM.
- 3. **2% reservation will be available to Freedom Fighters** and their children/ grand children. This reservation will be available only if quota reserved for Ex-servicemen or Backward classes remains unfilled to that extent due to non-availability of suitable Ex-Servicemen or their dependents or non-availability of suitable candidates from Backward Classes. Over all reservation either from the unfilled vacancies of Ex-Servicemen or from the Backward Classes for Freedom Fighters/their children/grand children will remain limited to 2% only. This benefit will be available to all grand children i.e. sons and daughters of sons and daughters (paternal as well as maternal) of the Freedom Fighters.
- 4. Incomplete Application Form will be straightway rejected without entering into any correspondence.
- 5. The candidates of reserved categories who are applying for the above post of unreserved category should fulfill all the eligibility condition i.e. age & qualification as meant for unreserved category except fees.
- 6. In order to be eligible for applying for these posts, a candidate should be:
  - a) a citizen of India, or
  - b) a citizen of Nepal, or
  - c) a subject of Bhutan, or
  - d) A person of Indian origins who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been given by the Government of India and if he belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

7. The candidates are at liberty to make any correspondence, if they so desire, with the Commission through online mode only.

Note:

Detailed instructions for filling the online application form and deposition of fee are available on the website <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> or <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> for any Guidance /Information/Clarification regarding the online filling of the form the applicant can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM.

For Guidance/Information/Clarification regarding deposit of fees, the applicant can call at State Bank of India, Sector-10, Panchkula (Haryana) Helpline No. +91-172-4569046 and State Bank of Patiala, Sector -8, Chandigarh Helpline No. +91-172-2584414.

Dated: 07-09-2015

Sd/-Secretary Haryana Public Service Commission Panchkula

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

#### INFORMATION FOR CANDIDATES

For the Post of Store Purchase Officer, Class-II Advt. No. 2, Category No. 5

Advt. No. 2 Date of Publication: 10.09.2015

The Commission invites online applications for recruitment to 02 posts of Store Purchase Officer, Class-II in Transport Department, Haryana. The break up of posts is as under:-

Sr. No.	Name of post	No. of Posts	Gen.	S.C of Hry.
1.	Store Purchase Officer, Class-II in Transport Department, Haryana.	02	01	01

For more information log on www.hpsc.gov.in or www.hpsconline.in.

a. Closing date for the submission of applications online : **09.10.2015** 

b. Closing date for deposit of cost of application form including
Examination fees in all branches of State bank of India &
State Bank of Patiala.
: 15.10.2015 up to 4:00 PM.

- c. Candidates are not required to send hard copy of their online application forms or any other documents to the Commission for Category No. 4 and 5. If any candidate sends hard copy of his/her online application form, the same will not be entertained by the Commission. However, the candidate can retain the hard copies of their online application form for their record.
- d. No. of posts alongwith reservation of posts are subject of any variation. If there is any variation, the candidates will be informed through announcement displayed on Commission's website.
- 1. **Essential Qualifications:-** Degree in Mechanical/Automobile Engineering from recognized University.

2. **Scale of Pay** : Rs. 9300-34800+ Rs. 4600/- Grade Pay

3. Age : 21 to 42 years as on 30.09.2015.

(a) Five years relaxation in upper age limit for SC of Haryana.

- (b) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 10 years for the Scheduled Castes/Backward Classes candidates and 5 years for General Category candidates.
- (c) The upper age limit is also relaxable upto <u>45 years</u> for:
  - (ii) Unmarried women candidates of Haryana only as per Govt. instructions.
  - (ii) Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion; wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with her application, an affidavit to the effect that she has been deserted by her husband and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislatures, Local Bodies including Panchayats and the Bar Association where however, a woman who has re-married she would not be eligible for the above concession in the matter of age.

# The application can be submitted online only.

**4. Application Fees :** The online application fees which is payable at all branches of State Bank of Patiala and State Bank of India, is as under:-

S.No.	Categories of Candidates	Fees
1.	(i) For Male Candidates of General Category including	Rs. 500/-
	Dependent Sons of Ex-Servicemen of Haryana.	
	(ii) For Male candidates of all reserved categories of	
	other States.	
2.	For Female candidates of all (General and Reserved)	Rs. 125/-
	categories of all states.	
3.	For Male candidates of SC/ BC/ SBC/ EBP (Gen.) /	Rs. 125/-
	ESM categories of Haryana only.	
4.	For all Physically Handicapped candidates (with at least	Nil
	40% disability) categories of Haryana only.	

## Procedure for deposit of Fee:-

Candidates are advised to take print out of the application form and fee Challan and deposit the fee in any branch of State Bank of India and State Bank of Patiala after 48 hours of filling online application and Challan generation before **15.10.2015**.

The candidates are strictly advised to apply online well in time without waiting for last date of submission of online application. Eligibility with regards qualifications and other conditions if any will be determined as on last date of submission of application forms i.e. 09.10.2015 and age will be reckoned as on 30.09.2015.

- 5. This post is temporary but likely to be continued. The persons appointed will be probation for two years. The appointment can be terminated, if in the opinion of the appointing authority, the work and conduct of a person during the period of probation is not satisfactory it may dispense with his services.
- 6. The selected candidates must be prepared to join duty immediately after selection.
- 7. Haryana Government New Pension Scheme 2006 will be made applicable.
- 8. **Duties : -** Bus fabrication material purchase.
- 9. **Place of Posting:** Anywhere within the state.
- 10. Candidates serving under Union Government or other State Government will not be entitled to any benefit of their past service except in case of their appointment under the Haryana Govt. by direct recruitment.

Note: The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.

# **General Clarifications:**

- 1. The eligibility of candidates with regard to qualifications and experience etc. will be determined as on **09.10.2015** and age will be determined as on **30.09.2015**.
- 2. Incomplete Application Form will be straightway rejected without entering into any correspondence.
- 3. The candidates of reserved categories who are applying for the above post of unreserved category should fulfill all the eligibility condition i.e. age & qualification as meant for unreserved category except fees.
- 4. In order to be eligible for applying for these posts, a candidate should be:
  - a) a citizen of India, or
  - b) a citizen of Nepal, or
  - c) a subject of Bhutan, or
  - d) A person of Indian origins who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been given by the Government of India and if he belongs to category (d) the certificate of eligibility will be issued for a period of

one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

5. The candidates are at liberty to make any correspondence, if they so desire, with the Commission through online mode only.

Note:

Detailed instructions for filling the online application form and deposition of fee are available on the website <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> or <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> for any Guidance /Information/Clarification regarding the online filling of the form the applicant can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM.

For Guidance/Information/Clarification regarding deposit of fees, the applicant can call at State Bank of India, Sector-10, Panchkula (Haryana) Helpline No. +91-172-4569046 and State Bank of Patiala, Sector -8, Chandigarh Helpline No. +91-172-2584414.

Dated: 07-09-2015

Sd/-Secretary Haryana Public Service Commission Panchkula

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

# **INFORMATION FOR CANDIDATES**

For the Post of Drug Control Officer, Advt. No. 2, Category No. 6

Advt. No. 2 Date of Publication: 10.09.2015

The Commission invites online applications for recruitment to 4 posts of Drug Control Officer in Health Department, Haryana. The break up of posts is as under:-

Name of Post	No. of Posts	Gen	SC of Hry.	BC (A) of Hry.
Drug Control Officer in Health	04	02	01	01
Department, Haryana.				

- a. Closing date for the submission of applications online : **09.10.2015**
- b. Closing date for deposit of cost of application form including
  Examination fees in all branches of State bank of India &
  State Bank of Patiala.
  : 15.10.2015 up to 4:00 PM.
- c. Closing date for receiving printed application form alongwith documents in support of the claim in Commission's office: **26.10.2015 upto 05:00 P.M.** and for the applicants from Forward Remote Areas i.e. States/Union Territories of North–East Region, Lakshadweep, Andaman and Nicobar Islands, Sikkim, Ladakh Region of Jammu & Kashmir and Pangi Sub-Division of Himachal Pradesh:- **05.11.2015 upto 05.00 P.M.**
- d. No. of posts alongwith reservation of posts are subject of any variation. If there is any variation, the candidates will be informed through announcement displayed on Commission's website.

# 1. Essential Qualifications:-

a) Second Class Bachelor degree in Pharmacy.

OR

Pharmaceutical Chemistry.

b) One and half years experience in manufacturing of at least one of the substances specified in Schedule C appended to the Drugs and Cosmetic Rules 1945.

OR

One and half years experience in testing of at least one of the substances specified in the said Schedule C in a laboratory approved for the purpose by the licensing authority

#### OR

Three year experience in inspection of Firms manufacturing any of the substances specified in the said Schedule C

c) Adequate knowledge of Hindi/Sanskrit.

Note:- Experience prescribed as essential qualification shall be reckoned from the date after obtaining the prescribed minimum academic qualifications.

- 2. **Scale of Pay:** PB II 9300-34800+4000 Grade Pay
- 3. **Age:** A Candidate should not be below 21 years and not more than 42 years age as on **09.10.2015** (Closing Date)
  - (a) Five year relaxation in upper age limit for SC & BC (A) of Haryana Only.
  - (b) Upper age limit is relaxable upto 45 years for the candidates belonging to the following categories:
    - i. Unmarried female candidates of Haryana State Only.
    - ii. Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion; wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with her application, an affidavit to the effect that she has been deserted by her husband and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislatures, Local Bodies including Panchayats and the Bar Association where however, a woman who has re-married she would not be eligible for the above concession in the matter of age.
  - (c) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 10 years for the Scheduled Castes/Backward Classes candidates and 5 years for General Category candidates.
  - 4. **Application Fees:** The online application fees which is payable at all branches of State Bank of Patiala & State Bank of India is as under:-

Sr. No.	Categories of candidates	Fees
1	<ul> <li>(v) For Male candidates of General category including Dependent Son of Ex-Servicemen of Haryana.</li> <li>(vi) For Male candidates of General and all reserved categories of other States.</li> </ul>	Rs. 500/-
2	For all Female candidates of General and reserved categories of	Rs. 125/-

	Haryana and other states including female dependent of ESM of	
	Haryana only.	
3	For Male & Female candidates of SC /BC(A)/ categories of Haryana	Rs. 125/-
	only.	
4	For all Physically Handicapped candidates (with at least 40%	NIL
	disability) categories of Haryana only.	

# **Note**: **Procedure for deposit of Fee**:- Candidates are advised to take print out of application form and fee Challan and please deposit the fee in any branch of State Bank of Patiala & State Bank of India after 48 hours of filling online Application and Challan generation before **15.10.2015**.

- 5. The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Haryana Govt. by the direct recruitment.
- 6. **Duties:-** To act as Drug Control Officer under the Drugs and Cosmetics Act & Rules and to discharge any other duty which may assigned anywhere within or outside the State of Haryana.
- 7. **Place of Posting:** Anywhere within or outside the State of Haryana.
- 8. (i) Any special concession such as rent free quarter, light and water etc will not be admissible.
- 9. This post is temporary. The persons appointed will be probation for two years which can be extended upto three years. The appointment can be terminated by giving one month notice either side as the post is temporary, can be removed on misconduct.
- **Note (A):** Online application form and its printed copy must be reached in Commission's office on or before the specified date and time otherwise the same will be straightaway rejected without entering into any further correspondence.
- Note (B): The eligibility of candidates with regard to age, qualifications and experience etc. is to be determined on 09.10.2015 (Closing Date) and the experience gained by a candidate after acquiring the minimum basis qualification(s).
- **Note** (C): The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.
- **Note (D):** The selected candidate must be prepared to join duty immediately after selection.

The Haryana Govt. New Pension Scheme will be made applicable. **Note (E):** 

**Note (F)**: The candidates are strictly advised to apply online well in time without waiting for last date of submission of online applications and send printed copies of their online application alongwith all photocopies of certificates and one passport size photo (same as scanned on online application form) upto

26.10.2.015 to the Commission by registered post to avoid any delay.

Note (G): The candidates of reserved categories who are applying for the above post of General Category should fulfill all the eligibility conditions i.e. age, qualification, experience etc. as meant for General Category candidates except fees.

## General Clarifications:-

- 1. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies and all the applications received after the closing date will be rejected outrightly.
- 2. In order to be eligible for applying for the post, a candidate should be:
  - a) a citizen of India, or
  - b) a citizen of Nepal, or
  - c) a subject of Bhutan, or
  - d) A person of Indian origins who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been given by the Government.

Note: Detailed instructions for filling the online application forms and deposition of fees are available on the website www.hpsc.gov.in or www.hpsconline.in for any Guidance /Information/Clarification regarding the online filling of the forms the applicants can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM.

For more Guidance/Information/Clarification regarding deposit of fees, the applicants can call at State Bank of India, Sector-10, Panchkula, Haryana, Helpline No. +91-0172-4569046 & State Bank of Patiala, Sector-8, Chandigarh, Helpline No. +91-0172-2584414

Sd/-Dated: 07-09-2015 **Secretary Haryana Public Service Commission Panchkula** 

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

## INFORMATION FOR CANDIDATES

For the Post of District/Information & Public Relations Officer, Class-II (Group-'B')
Advt. No. 2, Category No. 7

Advt. No. 2 Date of Publication: 10.09.2015

The Commission invites online applications for recruitment to 8 posts of District/Information & Public Relations Officer, Class-II (Group-'B') in Information and Public Relations Department, Haryana. The break up of posts is as under:-

Name of Post	No. of Posts	Gen	SC of Hry.	BC (A) of Hry.	ESM of Hry.
District/Information & Public Relations	08	05	01	01	01
Officer, Class-II (Group-'B') in					
Information and Public Relations					
Department, Haryana.					

- a. Closing date for the submission of applications online : **09.10.2015**
- b. Closing date for deposit of cost of application form including
  Examination fees in all branches of State bank of India &
  State Bank of Patiala.
  : 15.10.2015 up to 4:00 PM.
- c. Closing date for receiving printed application form alongwith documents in support of the claim in Commission's office: **26.10.2015 upto 05:00 P.M.** and for the applicants from Forward Remote Areas i.e. States/Union Territories of North–East Region, Lakshadweep, Andaman and Nicobar Islands, Sikkim, Ladakh Region of Jammu & Kashmir and Pangi Sub-Division of Himachal Pradesh:- **05.11.2015 upto 05.00 P.M.**
- d. No. of posts alongwith reservation of posts are subject of any variation. If there is any variation, the candidates will be informed through announcement displayed on Commission's website.

## 1. Essential Qualifications: -

(i) Master's degree in Mass Communication or Journalism from a recognized University and two years media experience in a National Daily Newspaper or Television Channel or Publicity Organisation of Government or Public Undertaking or University;

OR

M.A. (Hindi or English) from a recognized University and one year Post Graduation Diploma in Mass Communication or Journalism and two years media experience in a National Daily Newspaper or Television Channel or Publicity Organisation of Government or Public Undertaking or University;

Note:- The required experience should be after attaining the requisite qualifications.

(ii) Hindi/Sanskrit upto Matric standard.

## **Desirable**

- i) Experience of media writing;
- ii) Proficiency in use of computer (Word Processing);
- iii) Proficiency in English writing;
- iv) Specialization in Public Relations at Master's Degree level.
- 2. **Scale of Pay:** 9300-34800+G.P. Rs. 4800+200 Spl. Pay
- 3. **Age:** A Candidate should not be below 17 years and not more than 42 years age as on **09.10.2015** (Closing Date)
  - (a) Five year relaxation in upper age limit for SC & BC candidates of Haryana Only.
  - (b) Upper age limit is relaxable upto 45 years for the candidates belonging to the following categories:
    - i. Unmarried female candidates of Haryana State Only.
    - ii. Wives of disabled Ex-servicemen with disability between 20% to 50% and widows of those ex-servicemen who killed in action.
    - iii. Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion; wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with her application, an affidavit to the effect that she has been deserted by her husband and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislatures, Local Bodies including Panchayats and the Bar Association where however, a woman who has re-married she would not be eligible for the above concession in the matter of age.
  - (c) Upper age limit is also relaxable for a military personnel whether he joined military service rendered by him before or after the declaration of emergency to the extent of his military service added by three years provided he had rendered continuous military service for a period of not less than six months before his release and further provided that he had been released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency. A disabled military person is entitled to exclude from

- his age the period from the date he was disabled upto the date of his application or till the end of emergency i.e. 10-1-1968.
- (d) The maximum age limit prescribed for appointment to any service or post may be relaxed in favour of disabled ex-servicemen (disability between 20% to 50%) to the extent of their military service added by three years.

The existing reservation in respect of civil posts for ex-servicemen should be utilized as under:-

- (i) disabled ex-servicemen with disability between 20% to 50%.
- (ii) Upto two dependents of Service personnel killed/disabled beyond 50%.
- (iii) Other Ex-servicemen.

**Note:** Disabled ex-servicemen will mean ex-servicemen who, while serving in the Armed Forces of the Union, were disabled in operations against the enemy of in disturbed areas.

However, in case of non-availability of suitable Ex-Serviceman, their dependents (Wife/widow/sons/daughters) who fulfill all the conditions of eligibility i.e qualifications, age (age is relaxable in case of wives/widows) etc. prescribed for posts in question will also be considered on merit against the posts reserved for them and this entitlement is available to one dependent only.

The candidates claiming dependent of ex-servicemen must send the latest eligibility certificate issued by the Zila Sainik Board, Haryana (specifically indicating the name of post for which the candidate is applying) in support of their claim. None of the persons mentioned below shall fall within the definition of word "**Dependent of Ex-Servicemen**" in terms of Haryana Govt. letter No. 12/37/39-GSII dated 21.11.1980.

- (i) A persons may be working on an ad-hoc basis against the post advertised or somewhere else.
- (ii) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, bank balance etc.
- (ii) An unemployed person who is a member of the joint family may also contribute to the pool of the family income by lending help;
- (iv) A person who has already done his graduation and is doing post-graduation is getting merit scholarship for the studies;
- (v) A person who is a member of the Joint Hindu Family and remains dependent upon the Karta till there is partition in the family or he ceases to be member of the Joint Hindu Family and is obliged to pass on all his income to karta and

- draws money or his subsistence from the pool of the Joint Hindu Family with the consent of the Karta;
- (vii) A person who is member of the Joint Hindu Family is employed on ad-hoc basis but he is otherwise dependent on his father.

Note: As per Haryana Govt. letter No. 12/8/03-4GSII dated 1.12.2003, the income limit is Rs. 6000/- per month.

- (e) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 10 years for the Scheduled Castes/Backward Classes candidates and 5 years for General Category candidates.
- 4. **Application Fees:** The online application fees which is payable at all branches of State Bank of Patiala & State Bank of India is as under:-

Sr.	Categories of candidates	Fees			
No.					
1	(vii) For Male candidates of General category including				
	Dependent Son of Ex-Servicemen of Haryana.				
	(viii) For Male candidates of General and all reserved categories of				
	other States.				
2	For all Female candidates of General and reserved categories of				
	Haryana and other states including female dependent of ESM of				
	Haryana only.				
3	For Male & Female candidates of SC/BC/ESM categories of	Rs. 125/-			
	Haryana only.				
4	For all Physically Handicapped candidates (with at least 40%	NIL			
	disability) categories of Haryana only.				

**Note:** Procedure for deposit of Fee:- Candidates are advised to take print out of application form and fee Challan and please deposit the fee in any branch of State Bank of Patiala & State Bank of India after 48 hours of filling online Application and Challan generation before **15.10.2015.** 

5. The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Haryana Govt. by the direct recruitment.

#### 6. **Duties:-**

- 1. To ensure publicity through print, electronics, Audio Visual folk medias etc. of welfare programmes and policies of the State Government.
- 2. To arrange press conferences and programmes of VVIPs and VIPs.
- 3. Liaisoning with all the offices of District Administration, Head Office and media persons etc.

- 7. **Place of Posting:** Anywhere in or outside the State of Haryana where the Offices of the Department are located.
- 8. Any special concession such as rent free quarter, light and water etc will not be admissible of promotion.
- 9. These posts are temporary. The persons appointed will be probation for two years but can be extended by the Govt. The appointment can be terminated by giving one month notice either side of the official already. Govt. Service is holding is to be reserved the original post.
- 10. The selected candidates must be prepared to join duty immediately after selection.
- 11. Haryana Government New Pension Scheme 2006 will be made applicable.
- Note (i): Online application form and its printed copy must reach in Commission's office on or before the specified date and time otherwise the same will be straightaway rejected without entering into any further correspondence.
- Note(ii): The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.

# **General Clarifications:-**

- 1. The eligibility of candidates with regard to age, qualifications and experience etc. is to be determined on **09.10.2015** (Closing Date).
- 2. If suitable ESM category candidates are not available only then dependents of ESM will be considered against the posts reserved for ESM.
- 3. **2% reservation will be available to Freedom Fighters** and their children/ grand children. This reservation will be available only if quota reserved for Ex-servicemen or Backward classes remains unfilled to that extent due to non-availability of suitable Ex-Servicemen or their dependents or non-availability of suitable candidates from Backward Classes. Over all reservation either from the unfilled vacancies of Ex-Servicemen or from the Backward Classes for Freedom Fighters/their children/grand children will remain limited to 2% only. This benefit will be available to all grand children i.e. sons and daughters of sons and daughters (paternal as well as maternal) of the Freedom Fighters.
- 4. Incomplete Application Form will be straightway rejected without entering into any correspondence.

- 5. The candidates of reserved categories who are applying for the above post of unreserved category should fulfill all the eligibility condition i.e. age & qualification as meant for unreserved category except fees.
- 6. The candidates are strongly advised to apply online well in time without waiting for last date of submission of online application. The printed copies of the online forms are required. No offline application form will be accepted by the office.
- 7. The candidates of reserved categories who are applying for the above post of unreserved category should fulfill all the eligibility conditions i.e. age, qualification, experience etc. as meant for unreserved category candidates except fees.
- 8. In order to be eligible for applying for these posts, a candidate should be:
  - a) a citizen of India, or
  - b) a citizen of Nepal, or
  - c) a subject of Bhutan, or
  - d) A person of Indian origins who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been given by the Government of India and if he belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

9. The candidates are at liberty to make any correspondence, if they so desire, with the Commission through online mode only.

Note:

Detailed instructions for filling the online application form and deposition of fee are available on the website <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> or <a href="www.hpsc.gov.in">www.hpsc.gov.in</a> for any Guidance /Information/Clarification regarding the online filling of the form the applicant can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM.

For Guidance/Information/Clarification regarding deposit of fees, the applicant can call at State Bank of India, Sector-10, Panchkula (Haryana) Helpline No. +91-172-4569046 and State Bank of Patiala, Sector -8, Chandigarh Helpline No. +91-172-2584414.

Dated: 07-09-2015

Sd/-Secretary Haryana Public Service Commission Panchkula