

HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

Advt. No. : 4 (1) of 2017

Date of Publication: 30.01.2018

Closing date: 01.03.2018

INFORMATION FOR CANDIDATES

**For the Post of Sub Divisional Engineer (Civil) (Group-‘B’) in
Agriculture and Farmers Welfare Department, Haryana**

The Commission invites online applications for recruitment to 29 temporary posts of Sub Divisional Engineer (Civil) (Group-‘B’) Gen-18 [including one post horizontally reserved for Ex-Serviceman (ESM)], SC-06, BCA-03, BCB-01 and EBP-01 in Agriculture and Farmers Welfare Department, Haryana

1. Closing date for the submission of applications online: **01.03.2018**
2. Closing date for deposit of cost of application forms in all branches of State bank of India: **07.03.2018 up to 04:00 PM.**

Note: Candidates are advised not to send the hard copy of the application form. If any candidates send the hard copy of the application form the same will not be entertained.

1. Essential Qualifications: -

- (i) Bachelor of Engineering in Civil/Bachelor of Technology or its equivalent with 1st division from a recognized/deemed University in Civil Engineering.
- (ii) Hindi/ Sanskrit upto matric standard or Higher education.

Note: The Service Rules of this post will be governed as per HSAM Board Service Rules, 2008 and further amendment vide notification no. 1199-Agri.S(1)-2009/9143 dated 23.06.2009 which is available at www.hsamb.gov.in.

2. Scale of Pay: PB-3, Rs. 9300-34800 + 5400 G.P

3. Age: A Candidate should not below 17 years and not more than 42 years age as on Closing date.

- (i) 5 years relaxation in upper age limit shall be admissible to the candidates belonging to Scheduled caste and Backward classes and Economically Backward Classes of Haryana state only.
- (ii) Since the post is meant for general category, therefore, relaxation in upper age is admissible to all the physically handicapped candidates of Haryana till they attain the age of 47 years i.e. 5 years age relaxations over and above the general upper age limit of 42 years.(10 years age relaxation for SC/BC candidates of Haryana)

Note: (a) In case of candidate already in the service of the Board, there will be five years relaxation over and above the maximum upper age limit.

(b) Upper age limit is relaxable upto the age of forty five years for the candidates belonging to the following categories:-

(i) Un-married female candidates of Haryana State only.

(ii) Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with their application an affidavit to the effect that she has been deserted by her husband, and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislature, Local Bodies including Panchayats and the Bar Association. However, where a woman who has re-married, she would not be eligible for the above concession in the matter of age.

(b) Upper age relaxation in case of Ex-Servicemen/NCC Cadet Instructor:-

(i) Upper age limit is also relaxable for an ex-military person whether he joined military service before or after the declaration of emergency to the extent of his military service added by three years provided he had rendered continuous military service for a period of not less than six months before his release and further provided that he had been released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency. A disabled military person is entitled to exclude from his age the period from the date he was disabled upto the date of his application for appointment to any service or post under the Govt. or till the end of emergency i.e.10-01-1968, which ever shorter.

(ii) The persons recruited from 01-01-1963 onwards as whole time Cadet Instructors in the N.C.C. and who are released after the expiry of their initial/extended tenure will also be entitled for relaxation in age limit for purpose of employment under the State Government. The period of service rendered by them in N.C.C. may be deducted from their actual age and if the resultant age does not exceed the prescribed upper age limit of a particular post by more than three years, they may be deemed to be satisfying the conditions for appointment to that post in respect of the maximum age. Such of the whole time Cadet Instructors in N.C.C. who are released from the N.C.C. before expiry of their initial / extended tenure would also be given these concessions subject to the conditions that they have served in the N.C.C. for the period of not less than six months prior to their release from the N.C.C.

Note:- The age relaxation mentioned in the above para given in that situation only where the posts are reserved for that particular category and the candidates applied & appeared in the Recruitment Test/ Screening Test/ Examination/ Interview in that reserved category.

4. Application Fees: - The online application fees which is payable at all branches of State Bank of India is as under:-

Sr. No.	Categories of candidates	Fees
1	(i) For Male candidates of General category including Dependent Son of Ex-Servicemen of Haryana. (ii) For Male candidates of General and all reserved categories of other States.	Rs. 500/-
2	For all Female candidates of General and reserved categories of Haryana and other states including female dependent of ESM of Haryana only.	Rs. 125/-
3	For Male candidates of SC / BC/ EBP (GC) / ESM categories of Haryana only.	Rs. 125/-
4	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	NIL

Note-(i) Procedure for deposit of Fee: - Candidates are advised to take print out of application form and fee Challan and please deposit the fee in any branch of State Bank of India after 48 hours of filling online Application and Challan generation before closing date.

(ii) Fee sent by other mode i.e. Cheque/Draft/IPO & Net Banking will not be accepted.

(iii) The fees will not refunded to those candidates who are not short listed for further selection process.

(iv) If suitable ESM category candidates are not available only then dependent sons/daughters of ESM will be considered against the posts reserved for ESM

(v) 2% reservation will be available to Freedom fighter/ their Children/Grand Children in case of non-availability of suitable Ex-Servicemen/Dependents of ESM/Backward Class.

5. The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Haryana Govt. by the direct recruitment.

6. **Duties:-** To attend the official work as directed by authority.

7. **Place of Posting:-** All over Haryana.

8. No concession such as rent free quarter, light and water etc. will be admissible.

9. This post is temporary and eventually will be retained on permanent basis. The persons appointed will be probation for two years. The appointment can be terminated, if the work and conduct of the incumbent during the period of probation is in the opinion of appointing authority not satisfactory, appointing authority may at any time within the probation period dispense with his services without giving any notice, if he has been recruited by direct appointment.

10. New Defined Contribution Pension Scheme will be made applicable.

11. Online application form must be reached in Commission's office on or before the specified date and time otherwise the same will be straightaway rejected without entering into any further correspondence.

12. The eligibility of candidates with regard to age, qualifications and experience etc. is to be determined on Closing Date.
13. The selected candidate must be prepared to join duty as soon as possible since the works suffering due to non-availability of required staff.
14. The candidates of reserved categories who are applying for the above post of general category should fulfill all the eligibility conditions i.e. age, qualification, experience etc. as meant for general category candidates except fees.

Note : The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.

The following instructions be kept in view and needs to be incorporated at appropriate place while issuing advertisement.

General Instructions to Candidates :-

Read the Instructions carefully before you start filling the online Application form.

1. The candidate should fill all details correctly in the Online Application Form and submitted after being satisfied that all the particulars/details have been rightly reflected in the online application form.
2. After submitting online application form, Registration No. and Password will be generated and the candidate should take print out of the Registration No. and Password for his record.
3. After successful submission of online Application Form, the candidates are advised to take out the print of Online Application Form & e-Challan and deposit the requisite fee in the bank within the stipulated period. The online application form received without requisite fee would be summarily rejected and no correspondence will be entertained.
4. ***Submission of printed copy of the application form:-*** The candidates are advised/directed to retain the printed/hard copies of their online application form with them so that they should not face any problem in sending the hard copy to the Commission as and when required by the Commission at later stage within the specified period. This would be required from only those candidates who qualify for the interview. In case the candidate fails to submit the hard copy of the application form alongwith all documents relating to his claim in the application form, i.e. Age, Category, Qualifications, Domicile, Experience, etc., the candidature of such candidate shall not be considered in the further selection process and he/she would be liable for being placed as not qualified for interview and thereby rejected. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies.
5. Candidates are advised to ***fill their details in the online application form carefully*** e-g Name, Father's Name, Date of Birth and Category, Qualification, Photo & Signature, fee etc. After final submission of online application form by the candidate, no change will be allowed and

candidate will be responsible for any mistake in the data filled in the online application form and fees paid by him/her.

In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith requisite fee before closing date. Fees paid earlier shall not be adjusted against the fresh online application form. The candidates must mention the detail of erroneous application forms in the appropriate column of the fresh online application form. Further after submission of online application form, no amendment/change shall be entertained. Candidates will be considered against the registration number for which he appeared in the Recruitment/ Screening Test and/or appeared in the interview.

6. (a) The benefit of reservation will be given only to those candidates who are domicile of Haryana State.

(b) The candidates seeking reservation under a particular category e.g. SC and ESM candidates are required to submit the requisite Certificate issued by the Competent Authority from **Parental Side only**. In case of women candidates, Certificate from in-laws (Husband's side) will not be entertained.

Note-(i) The candidates of reserved categories of Haryana for which no post is available/reserved, can apply for the posts of general category, if he/she fulfills all the eligibility conditions i.e. age, qualification & experience etc. as meant for general category except fees and also attach scanned copy of his/her caste certificates for claiming fees concession.

ii) The reserved category candidates belonging to other States will compete against the posts meant for general category and will be considered as general category candidates as there is no reservation available for them.

7. Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or its found that the information furnished is false or incorrect their candidature will be cancelled.

8. **Nationality** :- In order to be eligible for applying for the post, a candidate should be:-

a) a citizen of India, or

b) a citizen of Nepal, or

c) a subject of Bhutan, or

d) A person of Indian origin who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India and if he/she belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

9. **Eligibility to be determined on** :- The eligibility of candidates with regard to qualifications, experience, and other condition if any, will be determined as on the closing date of submission of online application forms. It is further clarified that:-
- (i) if experience certificate is issued after closing date but the same pertains to the period prior to the closing date as per eligibility condition then the same will also be admissible.
 - (ii) it should have been acquired after acquisition of minimum essential qualification.
 - (iii) the certificate should be issued by the employer as per the specimen attached with the advertisement.
 - (iv) experience certificates must contained the details of salary, period, name of the post, nature of duties and number, date and signature of competent Authority with seal, otherwise such experience certificate will not be considered
10. It is mandatory for the candidates to provide the details in the online application form for the purpose of refund in case the advertised posts are withdrawn :
- a) Beneficiaries Name.
 - b) Saving/Current account number.
 - c) Bank Name
 - d) Branch Address
 - e) IFSC No.

11. **Regarding No Objection Certificate :-**

- (i) The candidates who are already serving in Government/ Semi Government department are required to produce “**NO OBJECTION CERTIFICATE**” from his/her employer at the time of interview failing which they will not be interviewed.
 - (ii) If the employer’s permission is not furnished due to the fact that the candidates had resigned after sending the application form, the candidate will be interviewed only if he produces a letter from the employer to that effect that he has resigned from the post and his resignation has been accepted.
 - (iii) The candidate, who joins service under the Government or in the Quasi-Government Organization, Public Sector Undertakings after the submission of application form, will have to produce “**NO OBJECTION CERTIFICATE**” from the Employer on or before the date of his interview failing which he will not be interviewed.
12. Number of posts and its category wise breakup may increase or decrease. Announcement to this effect will be displayed on Commission’s website and will also be published in the newspaper.

13. **Definition of Ex-Servicemen(ESM):-**

"An' ex-serviceman' means a person, who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union and

- (i) who retired from such service after earning his/her pension; or
- (ii) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
- (iii) who has been released otherwise than on his own request from such service as a result of reduction in establishment; or
- (iv) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories. namely :-
 - I) Pension holders for continuous embodied service
 - II) Persons with disability attributable to military service; and
 - III) Gallantry award winners."

Note:- ESM candidates of Haryana claiming benefit under this category must have valid Identity Card and Discharge Book/ Certificate showing the date of entry into military and date of release, on the last date of submission of online application form and will have to produce the same as and when required by the Haryana Public Service Commission.

The reservation for ESM will be utilized in the order given below:-

- i) Disabled ex-servicemen with disability between 20% to 50%
- ii) Up to two dependents of Service personnel killed/disabled beyond 50%
- ii) Other ex-servicemen.

Note:-1 Disabled ex-servicemen will mean ex-servicemen who while serving in the Armed Forces of the Union, were disabled in operations against enemy or in disturbed areas or in peace time but disability attributable to military service.

Note:-2 The dependents will include besides wife/widow, dependent sons/daughters.

14. **Instructions related to DESM of Haryana :-**

The DESM (Dependent of Ex-Serviceman) candidate will be considered in the first instance in his own category i.e. General/SC/BCA/BCB etc. as the case may be. However in case of non availability of suitable Ex-serviceman, the dependent of Ex-serviceman who fulfill all the conditions of eligibility e.g. age, qualification etc, prescribed for the post in question will be considered on merit against the posts reserved for the ex-serviceman and this entitlement would be available to one dependent only provided that the Ex-serviceman himself had not availed the benefit of re-employment in any Govt. service, Public Sector undertaking including para-military forces.

DESM candidates of Haryana claiming benefit must have valid eligibility certificate on the last date of submission of online application form and he will have to produce a valid Eligibility Certificate duly renewed from time to time by the concerned Zila Sainik Board at the time of interview. DESM certificate should be issued in the prescribed format otherwise it will not be entertained.

None of the person below shall fall within the definition of word **Dependent of Ex-Servicemen;**

- i) a person may be working on an ad-hoc basis against the post advertised or some where also;
- ii) a person may be unemployed at the time of making the application but he may have other sources of income viz; from agriculture, trade, property, bank balance etc.
- iii) an unemployed person who is a member of the joint family may also constitute to the pool of the family income by lending help;
- iv) a person who has already done his graduation or is doing post graduation and is getting merit scholarship for the studies.
- v) a person who is member of the joint Hindu Family and remains dependent upon the Karta till there is partition in the Joint Hindu Family and is obliged to pass on all his income to the karta and draw a money for his subsistence from the pool of the joint Hindu Family with the consent of the Karta.
- vi) a candidate who is a member of the Joint Hindu Family is employed on an adhoc basis but he is otherwise dependent of his father.

Note:- As per Haryana Govt. letter No. 12/8/03-4GSII dated 01.12.2003, the income limit is Rs. 6000/- per month.

15. **Reservation for Freedom Fighters & their children / grand children of Haryana:-**

The reservation will be available only if quota reserved for Ex-servicemen or Backward Classes remains unfilled to that extend due to non-availability of suitable Ex-servicemen or their dependents or non-availability of suitable candidates from Backward Classes. Over all reservation either from the unfilled vacancies of Ex-servicemen or from the Backward Classes for Freedom Fighters / their children / grand children will remain **limited to 2% only**. This benefit will be available to all grand children i.e. sons and daughter of sons and daughters (parental as well as maternal) of the Freedom Fighters.

16. **Action Against Candidate Found Guilty Of Misconduct :-**

Candidates are warned that they should not furnish any particulars/certificates that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been found guilty of :

- a. using unfair means during the examination; or
- b. impersonating or procuring impersonation by any person; or
- c. misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or misbehavior with the Members of Selection Committee in Interview; or
- d. resorting to any irregular of improper means in connection with his/her candidature for selection; or
- e. obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
 - (i) to be disqualified from the examination/interview for which he/she is a candidate.

- (ii) to be debarred either permanently or for a specified period, from admission to any examination/appearance in any interview held by the Haryana Public Service Commission and/or other State Public Service Commission/ Union Public Service Commission for the Selection and/or for any employment under the any of other State Govt./ Union Territory.
- (iii) for termination of service, if he/she already in Govt. Service.

Dated: 29.01.2018

**Secretary
Haryana Public Service Commission
Panchkula**

HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

Advt. No. : 4 (2) of 2017

Date of Publication: 30.01.2018

Closing date: 01.03.2018

INFORMATION FOR CANDIDATES

**For the post of Assistant Director (Biology) (unreserved) Group-A,
for Forensic Science Laboratories in Haryana.**

The Haryana Public Service Commission invites online applications for recruitment to One temporary post of **Assistant Director (Biology) (unreserved) Group-A**, for Forensic Science Laboratories in Haryana.

1. Closing date for the submission of applications online: **01.03.2018**
2. Closing date for deposit of cost of application forms in all branches of State bank of India: **07.03.2018 up to 04:00 PM.**
3. **Essential Qualifications:**
 - i) M.Sc. (at least 2nd class) in Zoology/Botany/Physical Anthropology/ Human Biology/ Bio-Chemistry/ Forensic Science with specialization in Forensic Biology or equivalent qualification in any of the above subjects;
 - ii) 8 years research and analytical experience in the relevant subjects/discipline;
 - iii) Hindi/Sanskrit upto Matric standard or Higher Education;

Note:-

- (i) **The service of this post will be governed as per Haryana Forensic Science (Group-B) Service (Amendment) Rules – 2003 which is available at www.haryanapoliceonline.gov.in/Notification.aspx**
 - (ii) **The experience will be counted after acquiring the basic minimum qualifications.**
 - (iii) **The experience certificate should be in the format as mentioned in the “General Instructions”.**
4. **Scale of Pay** : Pay Band- 3 Rs. 15600-39100/- plus Grade Pay Rs. 6000/-.
5. **Age:** A Candidate should not be below 21 years and not more than 45 years of age as on the first day of February next preceding the last date of submission of application to the Commission i.e. **01.02.2018.**
- (i) Relaxation of 5 years in upper age limit beyond 45 years of age for any candidate already in Govt. Service.
 - (ii) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 5 years as for General Category candidates i.e. upto 47 years.

The mode of submission of application is online only.

6. **Application Fees:** The online application fees will be payable at all branches of State Bank of India is as under:-

S.No.	Categories of Candidates	Fees
1.	(i) For Male Candidates of General Category including Dependent Sons of Ex-Servicemen of General Category belonging to the State of Haryana. (ii) For Male candidates of all reserved categories of other States.	Rs. 500/-
2.	For Female candidates of all (General and Reserved) categories of all states.	Rs. 125/-
3.	For Male candidates of SC/ BC/EBP (Gen.) / ESM categories of Haryana only.	Rs. 125/-
4.	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	Nil

Note:- The fees will not refunded to those candidates who are not short listed for further selection process.

Procedure for deposit of fee:-

Candidates are advised to take print out of the application form and fee Challan and deposit the fee in any branch of State Bank of India after 48 hours of filling online application form and Challan generation before closing date for online application form.

The candidates are advised to apply online well in time without waiting for last date of submission of online applications. The eligibility of candidates with regard to qualifications, experience and other condition if any will be determined as on the last date of submission of online application forms and age will be on reckoned as on **01.02.2018**.

7. The post is temporary but likely to be permanent. Govt. Servants are eligible provided they fulfill all the requisite qualifications and conditions and they will have to apply through proper channel.
8. The post shall be covered by “Defined Contributory Pension Scheme” issued vide Govt. notification No. 1/1/2004-I Pension (FD dated 28.10.2005).
9. **Duties:** To work as Assistant Director (Biology) for examination and comparison of rape cases and examination of bones, vomit, saliva and other body fluids. Heinous crime cases against woman and children under POSCO Act.
10. **Place of posting :-** Forensic Science Laboratory Madhuban, Karnal and within the state.
11. No other facility such as rent free quarter etc. is admissible.

General Clarifications:-

1. The candidate should fill all details correctly in the Online Application Form and submitted after being satisfied that all the particulars/details have been rightly reflected in the online application form.
2. After submitting online application form, Registration No. and Password will be generated and the candidate should take print out of the Registration No. and Password for his record.
3. After successful submission of online Application Form, the candidates are advised to take out the print of Online Application Form & e-Challan and deposit the requisite fee in the bank within the stipulated period. The online application form received without requisite fee would be summarily rejected and no correspondence will be entertained.
4. ***Submission of printed copy of the application form :-*** The candidates are advised/directed to retain the printed/hard copies of their online application form with them so that they should not face any problem in sending the hard copy to the Commission as and when required by the Commission at later stage within the specified period. This would be required from only those candidates who qualify for the interview. In case the candidate fails to submit the hard copy of the application form alongwith all documents relating to his claim in the application form, i.e. Age, Category, Qualifications, Domicile, Experience, etc., the candidature of such candidate shall not be considered in the further selection process and he/she would be liable for being placed as not qualified for interview and thereby rejected. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies.
5. Candidates are advised to ***fill their details in the online application form carefully*** e-g Name, Father's Name, Date of Birth and Category, Qualification, Photo & Signature, fee etc. After final submission of online application form by the candidate, no change will be allowed and candidate will be responsible for any mistake in the data filed in the online application form and fees paid by him/her.

In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith requisite fee before closing date. Fees paid earlier shall not be adjusted against the fresh online application form. The candidates must mention the detail of erroneous application forms in the appropriate column of the fresh online application form. Further after submission of online application form, no amendment/change shall be entertained. Candidates will be considered against the registration number for which he appeared in the Recruitment/ Screening Test and/or appeared in the interview.

6. The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience which may be higher than the minimum prescribed qualification and experience in the advertisement or by holding a screening test or any method as devised by the Commission.
7. (i) The candidates of reserved categories of Haryana for which no post is available/reserved, can apply for the posts of general category, if he/she fulfills all the eligibility conditions i.e.

age, qualification & experience etc. as meant for general category except fees and also attach scanned copy of his/her caste certificates for claiming fees concession.

(ii) The reserved category candidates belonging to other States will compete against the posts meant for general category and will be considered as general category candidates as there is no reservation available for them.

8. Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or its found that the information furnished is false or incorrect their candidature will be cancelled.

9. It is mandatory for the candidates to provide the details in the online application form for the purpose of refund in case the advertised posts are withdrawn :

- f) Beneficiaries Name.
- g) Saving/Current account number.
- h) Bank Name
- i) Branch Address
- j) IFSC No.

10. **Nationality** :- In order to be eligible for applying for the post, a candidate should be:-

- e) a citizen of India, or
- f) a citizen of Nepal, or
- g) a subject of Bhutan, or
- h) A person of Indian origin who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India and if he/she belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

11. **Eligibility to be determined on** :- The eligibility of candidates with regard to qualifications, experience, and other condition if any, will be determined as on the closing date of submission of online application forms. It is further clarified that:-

- (i) if experience certificate is issued after closing date but the same pertains to the period prior to the closing date as per eligibility condition then the same will also be admissible.
- (ii) it should have been acquired after acquisition of minimum essential qualification.

- (iii) experience certificates must contained the details of salary, period, name of the post, nature of duties and number, date and signature of competent Authority with seal, otherwise such experience certificate will not be considered.
- (iv) the certificate should be issued by the employer as per the specimen given below:-

(Specimen of experience)

(.....)
 (Name, Telephone no. & Address of the Institution/Organization/Department)
 GST No. Reg. No. _____
TO WHOM IT MAY CONCERN
 No. _____ Date: _____

It is certified that Sh./Ms. _____ S/o/ D/o _____ resident of _____ has/had been working in our organization / institution / department as regular/Permanent/Temporary/Contract from _____ to _____ on the post of _____ which is research and analytical work in the (subject/discipline). Thus total experience gained by the said employee works outyeasmonth.....days. He/she is/was drawing the salary Rs. _____ per month. His/her employee code is/was _____ and employee PF No. is/was _____.

It is further certified that above facts and figures are true and based on service record available in our institution/organization/department.

Date: _____ Name & Signature of the Issuing Authority with seal.

Note: No Experience will be considered other than claimed in the application form

12. Regarding No Objection Certificate :-

- (i) The candidates who are already serving in Government/ Semi Government department are required to produce “**NO OBJECTION CERTIFICATE**” from his/her employer at the time of interview failing which they will not be interviewed.
- (ii) If the employer’s permission is not furnished due to the fact that the candidates had resigned after sending the application form, the candidate will be interviewed only if he produces a letter from the employer to that effect that he has resigned from the post and his resignation has been accepted.
- (iii) The candidate, who joins service under the Government or in the Quasi-Government Organization, Public Sector Undertakings after the submission of application form, will have to produce “**NO OBJECTION CERTIFICATE**” from the Employer on or before the date of his interview failing which he will not be interviewed.

13. Number of posts and its category wise breakup may increase or decrease. Announcement to this effect will be displayed on Commission’s website and will also be published in the newspaper.

14. **Action Against Candidate Found Guilty Of Misconduct :-**

Candidates are warned that they should not furnish any particulars/certificates that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been found guilty of :

- a. using unfair means during the examination; or
- b. impersonating or procuring impersonation by any person; or
- c. misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or misbehavior with the Members of Selection Committee in Interview; or
- d. resorting to any irregular or improper means in connection with his/her candidature for selection; or
- e. obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
 - (i) to be disqualified from the examination/interview for which he/she is a candidate.
 - (ii) to be debarred either permanently or for a specified period, from admission to any examination/appearance in any interview held by the Haryana Public Service Commission and/or other State Public Service Commission/ Union Public Service Commission for the Selection and/or for any employment under the any of other State Govt./ Union Territory.
 - (iii) for termination of service, if he/she already in Govt. Service.

Note: Detailed instructions for filling the online application form and deposition of fee are available on the website www.hpsc.gov.in or www.hpsconline.in for any Guidance /Information/Clarification regarding the online filling of the form the applicant can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM. For Guidance/Information/Clarification regarding deposit of fees, the applicant can call at State Bank of India, Sector-10, Panchkula, Haryana Helpline No. +91-0172-4569046.

Dated: 29.01.2018

**Secretary
Haryana Public Service Commission
Panchkula**

HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

Advt. No. : 4 (3) of 2017

Date of Publication: 30.01.2018

Closing date: 01.03.2018

INFORMATION FOR CANDIDATES

**Senior Scientific Officer (Serology) (Unreserved) Group-B in
Forensic Science Laboratories in Haryana.**

The Haryana Public Service Commission invites online applications for recruitment to **One** temporary post of **Senior Scientific Officer (Serology) (Unreserved) Group-B** in Forensic Science Laboratories in Haryana.

1. Closing date for the submission of applications online: **01.03.2018**
2. Closing date for deposit of cost of application forms in all branches of State bank of India: **07.03.2018 up to 04:00 PM.**
3. **Essential Qualifications:**
 - i) M.Sc. (at least 2nd class) in Zoology/ Botany/ Physical Anthropology/ Human Biology/ Human Genetics Biotechnology/ Bio-chemistry/ Molecular Biology and Bio-chemistry/ Molecular Biology/ Micro-Biology/ Forensic Science with specialization in Forensic Serology or equivalent qualification in any of the above subjects.
 - ii) 3 years research and analytical experience in any of the above subjects.
 - iii) Hindi/Sanskrit upto Matric standard or Higher Education.

Note:-

- (i) **The service of this post will be governed as per Haryana Forensic Science (Group-B) Service (Amendment) Rules – 2003 which is available at www.haryanapoliceonline.gov.in/Notification.aspx**
- (ii) **The experience will be counted after acquiring the basic minimum qualifications.**
- (iii) **The experience certificate should be in the format as mentioned in the “General Instructions”.**

4. Scale of Pay : Pay Band- 2 Rs. 9300-34800/- + Grade Pay Rs. 5400/- (Pre revised).

5. **Age:** A Candidate should not be below 20 years and not more than 45 years of age as on the first day of February next preceding the last date of submission of application to the Commission i.e. **01.02.2018**.

(i) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 5 years as for General Category candidates i.e. upto 47 years.

The mode of submission of application is online only.

6. **Application Fees:** The online application fees will be payable at all branches of State Bank of India is as under:-

S.No.	Categories of Candidates	Fees
1.	(i) For Male Candidates of General Category including Dependent Sons of Ex-Servicemen of Haryana. (ii) For Male candidates of all reserved categories of other States.	Rs. 500/-
2.	For Female candidates of all (General and Reserved) categories of all states.	Rs. 125/-
3.	For Male candidates of SC/ BC/EBP (Gen.) / ESM categories of Haryana only.	Rs. 125/-
4.	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	Nil

Note:- The fees will not refunded to those candidates who are not short listed for further selection process.

Procedure for deposit of fee:-

Candidates are advised to take print out of the application form and fee Challan and deposit the fee in any branch of State Bank of India after 48 hours of filling online application form and Challan generation before closing date for online application form.

The candidates are advised to apply online well in time without waiting for last date of submission of online applications. The eligibility of candidates with regard to qualifications, experience and other condition if any will be determined as on the last date of submission of online application forms and age will be on reckoned as on **01.02.2018**.

7. The post is temporary but likely to be permanent. Govt. Servants are eligible provided they fulfill all the requisite qualifications and conditions and they will have to apply through proper channel.
8. The post shall be covered by "Defined Contributory Pension Scheme" issued vide Govt. notification No. 1/1/2004-I Pension (FD dated 28.10.2005).
9. **Duties:** To work as Senior Scientific Officer (Serology) for examination of blood stained, clothes, weapons and earth etc.
10. **Place of posting :-** Forensic Science Laboratories in Haryana.
11. No other facility such as rent free quarter etc. is admissible.

General Clarifications:-

1. The candidate should fill all details correctly in the Online Application Form and submitted after being satisfied that all the particulars/details have been rightly reflected in the online application form.
2. After submitting online application form, Registration No. and Password will be generated and the candidate should take print out of the Registration No. and Password for his record.
3. After successful submission of online Application Form, the candidates are advised to take out the print of Online Application Form & e-Challan and deposit the requisite fee in the bank within the stipulated period. The online application form received without requisite fee would be summarily rejected and no correspondence will be entertained.
4. ***Submission of printed copy of the application form :-*** The candidates are advised/directed to retain the printed/hard copies of their online application form with them so that they should not face any problem in sending the hard copy to the Commission as and when required by the Commission at later stage within the specified period. This would be required from only those candidates who qualify for the interview. In case the candidate fails to submit the hard copy of the application form alongwith all documents relating to his claim in the application form, i.e. Age, Category, Qualifications, Domicile, Experience, etc., the candidature of such candidate shall not be considered in the further selection process and he/she would be liable for being placed as not qualified for interview and thereby rejected. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies.
5. Candidates are advised to ***fill their details in the online application form carefully*** e-g Name, Father's Name, Date of Birth and Category, Qualification, Photo & Signature, fee etc. After final submission of online application form by the candidate, no change will be allowed and candidate will be responsible for any mistake in the data filed in the online application form and fees paid by him/her.

In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith requisite fee before closing date.

Fees paid earlier shall not be adjusted against the fresh online application form. The candidates must mention the detail of erroneous application forms in the appropriate column of the fresh online application form. Further after submission of online application form, no amendment/change shall be entertained. Candidates will be considered against the registration number for which he appeared in the Recruitment/ Screening Test and/or appeared in the interview.

6. The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience which may be higher than the minimum prescribed qualification and experience in the advertisement or by holding a screening test or any method as devised by the Commission.

7. (i) The candidates of reserved categories of Haryana for which no post is available/reserved, can apply for the posts of general category, if he/she fulfills all the eligibility conditions i.e. age, qualification & experience etc. as meant for general category except fees and also attach scanned copy of his/her caste certificates for claiming fees concession.

(ii) The reserved category candidates belonging to other States will compete against the posts meant for general category and will be considered as general category candidates as there is no reservation available for them.

8. Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or its found that the information furnished is false or incorrect their candidature will be cancelled.

9. It is mandatory for the candidates to provide the details in the online application form for the purpose of refund in case the advertised posts are withdrawn :

- a) Beneficiaries Name.
- b) Saving/Current account number.
- c) Bank Name
- d) Branch Address
- e) IFSC No.

10. **Nationality** :- In order to be eligible for applying for the post, a candidate should be:-

- a) a citizen of India, or
- b) a citizen of Nepal, or
- c) a subject of Bhutan, or
- d) A person of Indian origin who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India and if he/she belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

11. **Eligibility to be determined on** :- The eligibility of candidates with regard to qualifications, experience, and other condition if any, will be determined as on the closing date of submission of online application forms. It is further clarified that:-

- (i) if experience certificate is issued after closing date but the same pertains to the period prior to the closing date as per eligibility condition then the same will also be admissible.
- (ii) it should have been acquired after acquisition of minimum essential qualification.

- (iii) experience certificates must contained the details of salary, period, name of the post, nature of duties and number, date and signature of competent Authority with seal, otherwise such experience certificate will not be considered.
- (iv) the certificate should be issued by the employer as per the specimen given below:-

(Specimen of experience)

(.....)
 (Name, Telephone no. & Address of the Institution/Organization/Department)
 GST No. Reg. No. _____
TO WHOM IT MAY CONCERN
 No. _____ Date: _____

It is certified that Sh./Ms. _____ S/o/ D/o _____ resident of _____ has/had been working in our organization / institution / department as regular/Permanent/Temporary/Contract from _____ to _____ on the post of _____ which is research and analytical work in the subject of(topic). Thus total experience gained by the said employee works outyearmonth.....days. He/she is/was drawing the salary Rs. _____ per month. His/her employee code is/was _____ and employee PF No. is/was _____.

It is further certified that above facts and figures are true and based on service record available in our institution/organization/department.

Date:

Name & Signature of the Issuing Authority with seal.

Note: No Experience will be considered other than claimed in the application form

12. Regarding No Objection Certificate :-

- (i) The candidates who are already serving in Government/ Semi Government department are required to produce “**NO OBJECTION CERTIFICATE**” from his/her employer at the time of interview failing which they will not be interviewed.
- (ii) If the employer’s permission is not furnished due to the fact that the candidates had resigned after sending the application form, the candidate will be interviewed only if he produces a letter from the employer to that effect that he has resigned from the post and his resignation has been accepted.
- (iii) The candidate, who joins service under the Government or in the Quasi-Government Organization, Public Sector Undertakings after the submission of application form, will have to produce “**NO OBJECTION CERTIFICATE**” from the Employer on or before the date of his interview failing which he will not be interviewed.

13. Number of posts and its category wise breakup may increase or decrease. Announcement to this effect will be displayed on Commission’s website and will also be published in the newspaper.

14. **Action Against Candidate Found Guilty Of Misconduct :-**

Candidates are warned that they should not furnish any particulars/certificates that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been found guilty of :

- a. using unfair means during the examination; or
- b. impersonating or procuring impersonation by any person; or
- c. misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or misbehavior with the Members of Selection Committee in Interview; or
- d. resorting to any irregular or improper means in connection with his/her candidature for selection; or
- e. obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
 - (i) to be disqualified from the examination/interview for which he/she is a candidate.
 - (ii) to be debarred either permanently or for a specified period, from admission to any examination/appearance in any interview held by the Haryana Public Service Commission and/or other State Public Service Commission/ Union Public Service Commission for the Selection and/or for any employment under the any of other State Govt./ Union Territory.
 - (iii) for termination of service, if he/she already in Govt. Service.

Note: Detailed instructions for filling the online application form and deposition of fee are available on the website www.hpsc.gov.in or www.hpsconline.in for any Guidance /Information/Clarification regarding the online filling of the form the applicant can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM. For Guidance/Information/Clarification regarding deposit of fees, the applicant can call at State Bank of India, Sector-10, Panchkula, Haryana Helpline No. +91-0172-4569046.

Dated: 29.01.2018

**Secretary
Haryana Public Service Commission
Panchkula**

HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

Advt. No. : 4 (4) of 2017

Date of Publication: 30.01.2018

Closing date: 01.03.2018

INFORMATION FOR CANDIDATES

**Assistant Director (DNA) (unreserved) Group-A,
for Forensic Science Laboratories in Haryana.**

The Haryana Public Service Commission invites online applications for recruitment to One temporary post of **Assistant Director (DNA) (unreserved) Group-A**, for Forensic Science Laboratories in Haryana.

1. Closing date for the submission of applications online: **01.03.2018**
2. Closing date for deposit of cost of application forms in all branches of State bank of India: **07.03.2018 up to 04:00 PM.**
3. **Essential Qualifications:**
 - i) M.Sc. (Ist Division) or Ph.D in Zoology/ Physical Anthropology/Genetics/Bio-Chemistry/Bio technology/ Micro-Biology/Molecular Biology/Forensic Science or its equivalent qualification in any of the above subjects/disciplines; with Zoology/Botany as one of the subjects at B.Sc. level.
 - ii) 8 years analytical /research experience in DNA Finger Print; and
 - iii) Hindi/Sanskrit upto Matric standard or Higher Education;

Note:-

- (i) **The service of this post will be governed as per Haryana Forensic Science (Group-A) Service (Amendment) Rules – 2012 which is available at www.haryanapoliceonline.gov.in/Notification.aspx**
 - (ii) **The experience will be counted after acquiring the basic minimum qualifications.**
 - (iii) **The experience certificate should be in the format as mentioned in the “General Instructions”.**
4. **Scale of Pay** : Pay Band- 3 Rs. 15600-39100/- plus Grade Pay Rs. 6000/-.
 5. **Age:** A Candidate should not be below 21 years and not more than 45 years of age as on the first day of February next preceding the last date of submission of application to the Commission i.e. **01.02.2018.**
 - (i) Relaxation of 5 years in upper age limit beyond 45 years of age for any candidate already in Govt. Service.

- (ii) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 5 years as for General Category candidates i.e. upto 47 years.

The mode of submission of application is online only.

6. **Application Fees:** The online application fees will be payable at all branches of State Bank of India is as under:-

S.No.	Categories of Candidates	Fees
1.	(i) For Male Candidates of General Category including Dependent Sons of Ex-Servicemen of General Category belonging to the State of Haryana. (ii) For Male candidates of all reserved categories of other States.	Rs. 500/-
2.	For Female candidates of all (General and Reserved) categories of all states.	Rs. 125/-
3.	For Male candidates of SC/ BC/EBP (Gen.) / ESM categories of Haryana only.	Rs. 125/-
4.	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	Nil

Note:- The fees will not refunded to those candidates who are not short listed for further selection process.

Procedure for deposit of fee:-

Candidates are advised to take print out of the application form and fee Challan and deposit the fee in any branch of State Bank of India after 48 hours of filling online application form and Challan generation before closing date for online application form.

The candidates are advised to apply online well in time without waiting for last date of submission of online applications. The eligibility of candidates with regard to qualifications, experience and other condition if any will be determined as on the last date of submission of online application forms and age will be on reckoned as on **01.02.2018**.

7. The post is temporary but likely to be permanent. Govt. Servants are eligible provided they fulfill all the requisite qualifications and conditions and they will have to apply through proper channel.
8. The post shall be covered by “Defined Contributory Pension Scheme” issued vide Govt. notification No. 1/1/2004-I Pension (FD dated 28.10.2005).
9. **Duties :** To work as Assistant Director (DNA) for examination and comparison of DNA finger printing in crime cases/heinous crime cases against woman and children
10. **Place of posting :-** Forensic Science Laboratory Madhuban, Karnal and within the state.
11. No other facility such as rent free quarter etc. is admissible.

General Clarifications:-

1. The candidate should fill all details correctly in the Online Application Form and submitted after being satisfied that all the particulars/details have been rightly reflected in the online application form.
2. After submitting online application form, Registration No. and Password will be generated and the candidate should take print out of the Registration No. and Password for his record.
3. After successful submission of online Application Form, the candidates are advised to take out the print of Online Application Form & e-Challan and deposit the requisite fee in the bank within the stipulated period. The online application form received without requisite fee would be summarily rejected and no correspondence will be entertained.
4. ***Submission of printed copy of the application form :-*** The candidates are advised/directed to retain the printed/hard copies of their online application form with them so that they should not face any problem in sending the hard copy to the Commission as and when required by the Commission at later stage within the specified period. This would be required from only those candidates who qualify for the interview. In case the candidate fails to submit the hard copy of the application form alongwith all documents relating to his claim in the application form, i.e. Age, Category, Qualifications, Domicile, Experience, etc., the candidature of such candidate shall not be considered in the further selection process and he/she would be liable for being placed as not qualified for interview and thereby rejected. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies.
5. Candidates are advised to ***fill their details in the online application form carefully*** e-g Name, Father's Name, Date of Birth and Category, Qualification, Photo & Signature, fee etc. After final submission of online application form by the candidate, no change will be allowed and candidate will be responsible for any mistake in the data filed in the online application form and fees paid by him/her.

In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith requisite fee before closing date. Fees paid earlier shall not be adjusted against the fresh online application form. The candidates must mention the detail of erroneous application forms in the appropriate column of the fresh online application form. Further after submission of online application form, no amendment/change shall be entertained. Candidates will be considered against the registration number for which he appeared in the Recruitment/ Screening Test and/or appeared in the interview.

6. The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience which may be higher than the minimum prescribed qualification and experience in the advertisement or by holding a screening test or any method as devised by the Commission.
7. **Note-** (i) The candidates of reserved categories of Haryana for which no post is available/reserved, can apply for the posts of general category, if he/she fulfills all the

eligibility conditions i.e. age, qualification & experience etc. as meant for general category except fees and also attach scanned copy of his/her caste certificates for claiming fees concession.

ii) The reserved category candidates belonging to other States will compete against the posts meant for general category and will be considered as general category candidates as there is no reservation available for them.

8. Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or its found that the information furnished is false or incorrect their candidature will be cancelled.

9. It is mandatory for the candidates to provide the details in the online application form for the purpose of refund in case the advertised posts are withdrawn :

- a) Beneficiaries Name.
- b) Saving/Current account number.
- c) Bank Name
- d) Branch Address
- e) IFSC No.

10. **Nationality** :- In order to be eligible for applying for the post, a candidate should be:-

- a) a citizen of India, or
- b) a citizen of Nepal, or
- c) a subject of Bhutan, or
- d) A person of Indian origin who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India and if he/she belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

11. **Eligibility to be determined on** :- The eligibility of candidates with regard to qualifications, experience, and other condition if any, will be determined as on the closing date of submission of online application forms. It is further clarified that:-

- (i) if experience certificate is issued after closing date but the same pertains to the period prior to the closing date as per eligibility condition then the same will also be admissible.
- (ii) it should have been acquired after acquisition of minimum essential qualification.
- (iii) experience certificates must contained the details of salary, period, name of the post, nature of duties and number, date and signature of competent Authority with seal, otherwise such experience certificate will not be considered.

(iv) the certificate should be issued by the employer as per the specimen given below:-

(Specimen of experience)

(.....)

(Name, Telephone no. & Address of the Institution/Organization/Department)

GST No.

Reg. No. _____

TO WHOM IT MAY CONCERN

No. _____

Date: _____

It is certified that Sh./Ms. _____ S/o/ D/o _____ resident of _____ has/had been working in our organization / institution / department as regular/Permanent/Temporary/Contract from _____ to _____ on the post of _____ which is research and analytical work in DNA Finger Print. Thus total experience gained by the said employee works outyeasmonth.....days. He/she is/ was drawing the salary Rs. _____ per month. His/her employee code is/was _____ and employee PF No. is/was _____.

It is further certified that above facts and figures are true and based on service record available in our institution/organization/department.

Date:

Name & Signature of the Issuing Authority with seal.

Note: No Experience will be considered other than claimed in the application form

12. Regarding No Objection Certificate :-

- (i) The candidates who are already serving in Government/ Semi Government department are required to produce “**NO OBJECTION CERTIFICATE**” from his/her employer at the time of interview failing which they will not be interviewed.
 - (ii) If the employer’s permission is not furnished due to the fact that the candidates had resigned after sending the application form, the candidate will be interviewed only if he produces a letter from the employer to that effect that he has resigned from the post and his resignation has been accepted.
 - (iii) The candidate, who joins service under the Government or in the Quasi-Government Organization, Public Sector Undertakings after the submission of application form, will have to produce “**NO OBJECTION CERTIFICATE**” from the Employer on or before the date of his interview failing which he will not be interviewed.
13. Number of posts and its category wise breakup may increase or decrease. Announcement to this effect will be displayed on Commission’s website and will also be published in the newspaper.

14. **Action Against Candidate Found Guilty Of Misconduct :-**

Candidates are warned that they should not furnish any particulars/certificates that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been found guilty of :

- a. using unfair means during the examination; or
- b. impersonating or procuring impersonation by any person; or
- c. misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or misbehavior with the Members of Selection Committee in Interview; or
- d. resorting to any irregular or improper means in connection with his/her candidature for selection; or
- e. obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
 - (i) to be disqualified from the examination/interview for which he/she is a candidate.
 - (ii) to be debarred either permanently or for a specified period, from admission to any examination/appearance in any interview held by the Haryana Public Service Commission and/or other State Public Service Commission/ Union Public Service Commission for the Selection and/or for any employment under the any of other State Govt./ Union Territory.
 - (iii) for termination of service, if he/she already in Govt. Service.

Note: Detailed instructions for filling the online application form and deposition of fee are available on the website www.hpsc.gov.in or www.hpsconline.in for any Guidance /Information/Clarification regarding the online filling of the form the applicant can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM. For Guidance/Information/Clarification regarding deposit of fees, the applicant can call at State Bank of India, Sector-10, Panchkula, Haryana Helpline No. +91-0172-4569046.

Dated: 29.01.2018

**Secretary
Haryana Public Service Commission
Panchkula**

HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

Advt. No. : 4 (5) of 2017

Date of Publication: 30.01.2018

Closing date: 01.03.2018

INFORMATION FOR CANDIDATES

Senior Scientific Officer (Ballistics) (Unreserved) Group-B in Forensic Science Laboratories in Haryana.

The Haryana Public Service Commission invites online applications for recruitment to **One** temporary post of **Senior Scientific Officer (Ballistics) (Unreserved) Group-B** in Forensic Science Laboratories in Haryana.

1. Closing date for the submission of applications online: **01.03.2018**
2. Closing date for deposit of cost of application forms in all branches of State bank of India: **07.03.2018 up to 04:00 PM.**
3. **Essential Qualifications:**
 - i) M.Sc. (at least 2nd class) in Physics/ Mathematics/ Statistics/ Chemistry/ Forensic Science with specialization in Forensic Ballistic or equivalent qualification in any of the above subjects.
 - ii) 3 years research and analytical experience in any of the above subjects.
 - iii) Hindi/Sanskrit upto Matric standard or Higher Education.

Note:-

- (i) **The service of this post will be governed as per Haryana Forensic Science (Group-B) Service (Amendment) Rules – 2003 which is available at www.harvanapoliceonline.gov.in/Notification.aspx**
 - (ii) **The experience will be counted after acquiring the basic minimum qualifications.**
 - (iii) **The experience certificate should be in the format as mentioned in the “General Instructions”.**
4. **Scale of Pay** : Pay Band- 2 Rs. 9300-34800/- + Grade Pay Rs. 5400/- (Pre revised).
 5. **Age:** A Candidate should not be below 20 years and not more than 45 years of age as on the first day of February next preceding the last date of submission of application to the Commission i.e. **01.02.2018.**
 - (i) Relaxation in upper age limit is also admissible to physically handicapped candidates of Haryana upto 5 years as for General Category candidates i.e. upto 47 years.

The mode of submission of application is online only.

6. **Application Fees:** The online application fees will be payable at all branches of State Bank of India is as under:-

S.No.	Categories of Candidates	Fees
1.	(i) For Male Candidates of General Category including Dependent Sons of Ex-Servicemen of General Category belonging to the State of Haryana. (ii) For Male candidates of all reserved categories of other States.	Rs. 500/-
2.	For Female candidates of all (General and Reserved) categories of all states.	Rs. 125/-
3.	For Male candidates of SC/ BC/EBP (Gen.) / ESM categories of Haryana only.	Rs. 125/-
4.	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	Nil

Note:- The fees will not refunded to those candidates who are not short listed for further selection process.

Procedure for deposit of fee:-

Candidates are advised to take print out of the application form and fee Challan and deposit the fee in any branch of State Bank of India after 48 hours of filling online application form and Challan generation before closing date for online application form.

The candidates are advised to apply online well in time without waiting for last date of submission of online applications. The eligibility of candidates with regard to qualifications, experience and other condition if any will be determined as on the last date of submission of online application forms and age will be on reckoned as on **01.02.2018**.

7. The post is temporary but likely to be permanent. Govt. Servants are eligible provided they fulfill all the requisite qualifications and conditions and they will have to apply through proper channel.
8. The post shall be covered by “Defined Contributory Pension Scheme” issued vide Govt. notification No. 1/1/2004-I Pension (FD dated 28.10.2005).
9. **Duties:** To work as Senior Scientific Officer (Ballistics) for examination of Fire Arms and Explosive cases etc.
10. **Place of posting :-** Forensic Science Laboratories in Haryana.
11. No other facility such as rent free quarter etc. is admissible.

General Clarifications:-

1. The candidate should fill all details correctly in the Online Application Form and submitted after being satisfied that all the particulars/details have been rightly reflected in the online application form.
2. After submitting online application form, Registration No. and Password will be generated and the candidate should take print out of the Registration No. and Password for his record.

3. After successful submission of online Application Form, the candidates are advised to take out the print of Online Application Form & e-Challan and deposit the requisite fee in the bank within the stipulated period. The online application form received without requisite fee would be summarily rejected and no correspondence will be entertained.
4. ***Submission of printed copy of the application form*** :- The candidates are advised/directed to retain the printed/hard copies of their online application form with them so that they should not face any problem in sending the hard copy to the Commission as and when required by the Commission at later stage within the specified period. This would be required from only those candidates who qualify for the interview. In case the candidate fails to submit the hard copy of the application form alongwith all documents relating to his claim in the application form, i.e. Age, Category, Qualifications, Domicile, Experience, etc., the candidature of such candidate shall not be considered in the further selection process and he/she would be liable for being placed as not qualified for interview and thereby rejected. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies.
5. Candidates are advised to ***fill their details in the online application form carefully*** e-g Name, Father's Name, Date of Birth and Category, Qualification, Photo & Signature, fee etc. After final submission of online application form by the candidate, no change will be allowed and candidate will be responsible for any mistake in the data filed in the online application form and fees paid by him/her.

In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith requisite fee before closing date. Fees paid earlier shall not be adjusted against the fresh online application form. The candidates must mention the detail of erroneous application forms in the appropriate column of the fresh online application form. Further after submission of online application form, no amendment/change shall be entertained. Candidates will be considered against the registration number for which he appeared in the Recruitment/ Screening Test and/or appeared in the interview.

6. The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience which may be higher than the minimum prescribed qualification and experience in the advertisement or by holding a screening test or any method as devised by the Commission.
7. (i) The candidates of reserved categories of Haryana for which no post is available/reserved, can apply for the posts of general category, if he/she fulfills all the eligibility conditions i.e. age, qualification & experience etc. as meant for general category except fees and also attach scanned copy of his/her caste certificates for claiming fees concession.

(ii) The reserved category candidates belonging to other States will compete against the posts meant for general category and will be considered as general category candidates as there is no reservation available for them.
8. Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or

interview or appointment, it is found that they do not fulfill any of the eligibility condition or its found that the information furnished is false or incorrect their candidature will be cancelled.

9. It is mandatory for the candidates to provide the details in the online application form for the purpose of refund in case the advertised posts are withdrawn :

- a) Beneficiaries Name.
- b) Saving/Current account number.
- c) Bank Name
- d) Branch Address
- e) IFSC No.

10. **Nationality** :- In order to be eligible for applying for the post, a candidate should be:-

- a) a citizen of India, or
- b) a citizen of Nepal, or
- c) a subject of Bhutan, or
- d) A person of Indian origin who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India and if he/she belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

11. **Eligibility to be determined on** :- The eligibility of candidates with regard to qualifications, experience, and other condition if any, will be determined as on the closing date of submission of online application forms. It is further clarified that:-

- (i) if experience certificate is issued after closing date but the same pertains to the period prior to the closing date as per eligibility condition then the same will also be admissible.
- (ii) it should have been acquired after acquisition of minimum essential qualification.
- (iii) experience certificates must contained the details of salary, period, name of the post, nature of duties and number, date and signature of competent Authority with seal, otherwise such experience certificate will not be considered.

(iv) the certificate should be issued by the employer as per the specimen given below:-

(Specimen of experience)

(.....)

(Name, Telephone no. & Address of the Institution/Organization/Department)

GST No.

Reg. No. _____

TO WHOM IT MAY CONCERN

No. _____

Date:_____

It is certified that Sh./Ms. _____ S/o/ D/o _____ resident of _____ has/had been working in our organization / institution / department as regular/Permanent/Temporary/Contract from _____ to _____ on the post of _____ which is research and analytical work in the subject of(topic). Thus total experience gained by the said employee works outyearmonth.....days. He/she is/was drawing the salary Rs._____ per month. His/her employee code is/was_____ and employee PF No. is/was _____.

It is further certified that above facts and figures are true and based on service record available in our institution/organization/department.

Date:

Name & Signature of the Issuing Authority with seal.

Note: No Experience will be considered other than claimed in the application form

12. Regarding No Objection Certificate :-

- (i) The candidates who are already serving in Government/ Semi Government department are required to produce “**NO OBJECTION CERTIFICATE**” from his/her employer at the time of interview failing which they will not be interviewed.
- (ii) If the employer’s permission is not furnished due to the fact that the candidates had resigned after sending the application form, the candidate will be interviewed only if he produces a letter from the employer to that effect that he has resigned from the post and his resignation has been accepted.
- (iii) The candidate, who joins service under the Government or in the Quasi-Government Organization, Public Sector Undertakings after the submission of application form, will have to produce “**NO OBJECTION CERTIFICATE**” from the Employer on or before the date of his interview failing which he will not be interviewed.

13. Number of posts and its category wise breakup may increase or decrease. Announcement to this effect will be displayed on Commission's website and will also be published in the newspaper.

14. **Action Against Candidate Found Guilty Of Misconduct :-**

Candidates are warned that they should not furnish any particulars/certificates that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been found guilty of :

- a. using unfair means during the examination; or
- b. impersonating or procuring impersonation by any person; or
- c. misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or misbehavior with the Members of Selection Committee in Interview; or
- d. resorting to any irregular or improper means in connection with his/her candidature for selection; or
- e. obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
 - (i) to be disqualified from the examination/interview for which he/she is a candidate.
 - (ii) to be debarred either permanently or for a specified period, from admission to any examination/appearance in any interview held by the Haryana Public Service Commission and/or other State Public Service Commission/ Union Public Service Commission for the Selection and/or for any employment under the any of other State Govt./ Union Territory.
 - (iii) for termination of service, if he/she already in Govt. Service.

Note: Detailed instructions for filling the online application form and deposition of fee are available on the website www.hpsc.gov.in or www.hpsconline.in for any Guidance /Information/Clarification regarding the online filling of the form the applicant can call at helpline No. 0172-2560754 on all working days from 9:00 AM to 5:00 PM. For Guidance/Information/Clarification regarding deposit of fees, the applicant can call at State Bank of India, Sector-10, Panchkula, Haryana Helpline No. +91-0172-4569046.

Date:

**Secretary
Haryana Public Service Commission
Panchkula**